



AGENDA

FOR THE

REGULAR BOARD OF ALDERMEN MEETING

OF

MONDAY, DECEMBER 19, 2016

AT THE

MANCHESTER POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE



REGULAR MEETING OF THE BOARD OF ALDERMEN

NEXT BILL: 16-2289

NEXT ORD: 16-2170

NEXT RES: 16-0578

DATE: MONDAY, DECEMBER 19, 2016 – 7:00 p.m.

MEETING TO BE HELD AT THE POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE

AGENDA

PAGE NO.

1. Call to Order:
 - a. Pledge of Allegiance to the Flag
 - b. Invocation
2. Roll Call and Statement of Quorum
3. Approval of the Minutes:
 - a. Minutes of the Public Hearing of Monday, December 5, 2016 regarding a Special Use Permit Request for a semi-private indoor sports facility at 14290 Manchester Road 1 - 2
 - b. Minutes of the Regular Board of Aldermen meeting of Monday, December 5, 2016 3 - 10
4. Establishment of Order of Items on the Agenda
5. Consideration of Petitions and Comments from the Public
 - a. Comments from the Public
6. Reports from the Mayor
 - a. Mayoral Report

7.	Reports from the City Administrator	
a.	List of Paid Bills (Warrant dates of December 4 – December 17, 2016)	11 - 24
8.	Reports from Committees	
a.	Planning and Zoning Commission	
b.	Manchester Arts	
9.	Action on Old Bills	
a.	Substitute Bill # 16-2286 - An Ordinance approving a Special Use Permit for a semi-private indoor sports Facility at 14290 Manchester Road – second reading – Alderman Ottenad	25 - 34
b.	Bill # 16-2287 - An Ordinance approving Plat for Laurel Oaks Subdivision – second reading – Alderman Hamill	35 - 41
c.	Bill # 16-2288 - An Ordinance authorizing installation of one fire hydrant in the Laurel Oak Manor Subdivision – second reading – Alderman Hamill	42 - 44
10.	Introduction of New Bills	
a.	Resolution authorizing purchase of patrol cars – Alderman Baumann	45 - 51
b.	Resolution approving a contract for certain building cleaning services for City Hall and the Police Facility – Alderman Stevens	52 - 59
c.	Resolution authorizing sign installation regarding restricted parking in certain places without a sticker - Alderman Diehl	60 - 65
11.	Miscellaneous	
a.	Comments from the Public	
12.	Adjournment	

Note: Due to ongoing City business, all meeting agendas should be considered tentative.

If you are a person with a disability or have special needs in order to participate in this public meeting, please contact City Administrator Andy Hixson no later than 72 hours before the meeting.

For more information, call:

636-227-1385 VOICE

1-800-735-2966 TDD

1-800-735-2466 RELAY MISSOURI

Posted Friday, December 16, 2016 at 3:15 p.m.



**MINUTES OF THE PUBLIC HEARING OF
MONDAY, DECEMBER 5, 2016
AT 200 HIGHLANDS BOULEVARD DRIVE
REGARDING A REQUEST FOR A SPECIAL USE PERMIT
FOR A SEMI-PRIVATE INDOOR SPORTS FACILITY AT 14290 MANCHESTER ROAD**

Mayor David L. Willson called the Public Hearing of the Board of Aldermen to order at 7:00 p.m.

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

The following notice of the public hearing was then read:

“The City of Manchester Board of Aldermen shall hold a public hearing on Monday, December 5, 2016 at 7:00 p.m. at the Manchester Police Facility, 200 Highlands Boulevard Drive, to consider the following:

CASE #16-SUP-011 – John Rallo, WC Training Partners, LLC, on behalf of Wholfart Holdings, LLC, owner, is seeking approval of a Special Use Permit semi-private indoor sports facility located at 14290 Manchester Road. The property is zoned C-1 Commercial District.

Mayor Willson advised that first the proponents would speak, then the opponents, and comments from the public, followed by questions from the members of the Board of Aldermen or the City staff.

Mr. John Rallo, one of the owners of the proposed location for the Special Use Permit for a semi-private indoor sports facility at 14290 Manchester Road, said the proposal is for a business that is approximately 10,000 feet, and is a semi-private indoor sports facility for select teams. The facility will not have a shower facility, and will have strictly turf and nets.

Alderman Ottenad asked if they would be bringing people in to teach them one-on-one, and when it would be primarily used.

Mr. Rallo said that they would be bringing people in to teach them, and there would also be groups of 5 to 10 individuals, taught by previous Cardinal players. It will be mostly used in the wintertime, but a lot of the training that they do is year round for pitching and hitting, with more of the one-on-one in the spring than year around.

Alderman Ottenad asked about the number of children being in there at one time, and if they would have batting cages.

Mr. Rallo responded that they would like to stay away from a huge group of kids at one time. He said most of the kids are from seven to nine years old. He said they will be doing back-to-back and on the weekends. He said if you get more than 15 - 17 eight and nine years old running around it gets a little unruly. Mr. Rallo stated that they will have two, or maybe up to three, batting tunnels which will be retractable. He stated that they will have a pitching machine, a softball machine, and there are batting cages in the area but no place to field ground balls and work on skills. He said that for soccer they can configure the field for the younger kids (five to six years old) where they will be working on skills. The oldest age group for renting out the facility for throwing would probably be the age of 12 - 13, maybe older kids will be using the batting facility. He said it will be mostly six to nine year old kids who will be playing soccer or baseball.

Alderman Clement stated that the Planning and Zoning Commission sent this request for a Special Use Permit to the Board with their recommendation that it be approved.

City Attorney Patrick Gunn stated the two special conditions, both to which Mr. Rallo agreed:

1. Holder's strict compliance with all applicable Federal, State and City of Manchester statutes and ordinances.
2. Holder permitting access to the Site by the City of Manchester at all times requested so as to confirm compliance under Paragraph 1 of this Section Five.

City Attorney Gunn asked if Mr. Rallo would agree if Manchester includes another qualifier that says "The Site will be used by appointment only and it will be limited to soccer and baseball." Mr. Rallo agreed to the terms and stated it was in their best interest and there will not be any employees. He said they will know the coaches, and he suspects there will be about 15 teams that would be using the facility.

City Attorney Gunn said this would be modified a little.

Mayor Willson closed the public hearing at 7:09 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MPCC
City Clerk

Note: This is a journal of the Public Hearing held December 5, 2016 regarding a Special Use Permit Request for a semi-private indoor sports facility, (summary); not a verbatim transcript. If a recording of the public hearing is desired, please contact City Hall.



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
MONDAY, DECEMBER 5, 2016
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:09 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the Public Hearing of Monday, November 21, 2016

Alderman Clement made the motion to approve the Minutes regarding the Request for a Special Use Permit for a kiosk in Dierberg's for Monday, November 21, 2016. The motion was seconded by Alderman Hamill and carried unanimously without objection.

b. Minutes of the Regular Board of Aldermen meeting of November 21, 2016

Alderman Clement made the motion to approve the Minutes of the Monday, November 21, 2016 Regular Board of Aldermen meeting. The motion was seconded by Alderman Ottenad and carried unanimously without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to accept the Order of Items on the Agenda as submitted. The motion was seconded by Alderman Clement, and carried unanimously without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Commendation of Police Officers

Chief Timothy Walsh called attention to the November 11 burglary at a home in the 800 block of Sugar Hill Drive and actions taken by each of the officers he is recognizing which resulted in the subsequent identification, arrest and prosecution of the perpetrator.

Chief Walsh stated that on November 11 at 2:06 a.m., Sergeant Randy Rains, Officer Dave Ebert and Officer Timothy Hancock responded to the report of a burglary in progress in the 800 block of Sugar Hill Drive. He advised that the complainant indicated that he was inside his residence and through use of a closed circuit television camera, he could see that a perpetrator had entered his garage and was rummaging through his cars.

Chief Walsh said that when police arrived, the suspect was confronted inside the garage by Sergeant Rains and Officer Hancock and he was ordered to surrender. Instead, the suspect resisted the officers' efforts to arrest him, assaulted Sergeant Rains and ran from the residence.

Chief Walsh stated that Sergeant Rains with Officers Ebert and Hancock pursued the suspect on foot and overcame him at the intersection of Inglestone and Sugar Hill. The suspect continued his struggle with the officers and after additional warnings, he was tased by Officer Hancock. The suspect was then handcuffed, taken into custody and conveyed to the Manchester Police Department. He stated that it should also be noted that Sergeant Rains sustained minor but visible injuries during the struggle with the suspect and he responded to Des Peres Hospital for treatment. After treatment, he and Officer Ebert initiated a neighborhood canvass in an effort to search for additional vehicles tampered with by the suspect. During this search, the suspect's vehicle; a Ford Explorer was found parked on Sugar Mound Court. Inside the vehicle, Officer Ebert located stolen property from other crimes and personal effects of the suspect. It should also be noted that over the last several weeks, the general area had been hit by numerous car break-ins resulting in property damage and the theft of personal items.

Chief Walsh stated that at the police station, the suspect was interviewed by Detective Nicole Priest and as a result of that interview, the suspect made incriminating statements. The suspect was conveyed to the St. Louis County Jail while warrants were sought through the Prosecuting Attorney's Office. Warrants were authorized charging the suspect with Burglary 1st Degree and Resisting Arrest. An Appearance Bond was set at \$50,000.

Chief Walsh added that information regarding the arrest of the suspect and subsequent clearance was forwarded to other area law enforcement agencies which had also experienced a recent increase in similar incidents. The suspect did not live in the west county area and had a heroin addiction.

Chief Walsh stated that he wanted to take formal notice that the actions taken by each of the officers, sergeant, and detective contributed to the successful outcome of this investigation. He commended each of them on the outstanding and extraordinary handling of this incident, adding that their remarkable performance marks them as a competent, capable and talented professional law enforcement team. He stated that their actions reflect well on the service of the Manchester Police Department, and he wanted each of them to know that their efforts are very much appreciated and serve to endear the community's support toward the department's organizational objectives.

b. Comments from the Public

Ms. Briana Hancock, 390 Allen, Florissant, stated she is also Officer Hancock's wife. She stated that tonight her husband was honored for putting himself in harm's way to protect the citizens of this City. He arrested a felon who committed countless robberies and assaulted Sergeant Rains. She stated that her husband has done heroic things in his time with Manchester. He arrested the man

who ambushed Officer Flamion, he escorted men and women from a burning apartment building when the fire department had not yet arrived on scene, and he searched the woods behind an elementary school for hours in the dark looking for a man with a rifle. She said he has done these things and many more and it makes her very happy that the City is finally recognizing him for those things. However, it is mind boggling to her that the Board thinks this recognition is enough. Officer Hancock puts his life on the line every day that he wears that uniform, but he does it for his family. He does it for his little boys, he does it so he can put a roof over their heads, so he can send them to preschool, and they can be taken to the doctor when they are sick. Unfortunately, he can't do that with just a handshake. He, as well as every other City worker that the City employs, is barely able to afford the basic essentials for his family. The Board refuses to pay a decent amount of his salary or health insurance and the majority of the workers' salaries do not even meet the new standards and guidelines set by the federal government for 2017. She said after taxes and astronomical fees for insurance, most of the employees fall below the poverty line. She wonders if the Board understands that the City, being a government agency, does not pay people a rate that allows them to not have to be on government assistance.

Ms. Hancock stated the low pay and poor but pricey insurance has forced Officer Hancock to join the military to find affordable healthcare for his family. He will now spend seven months away from his family so they can take their babies to the doctor when they are sick. She said the ironic twist of fate, however is, it will cost the City more to replace him and to pay all of the overtime because the City can't fire him, and all these people will have to be paid overtime to cover his shifts. It would have cost the City less to pay his insurance and a decent salary. She advised that Officer Hancock is not the only one who has and is planning on joining the military. She said the Aldermen refuse to pay the City employees a fair wage and they refuse to cover an honorable amount of insurance, but thank God he got a handshake; that means so much.

Mr. Chris Winters, 510 Cardinal Lane, stated that the members of the Board of Aldermen will hopefully approve the budget this evening. He asked if in the budget that is being proposed, the City is moving back to spouses and families at 50/50 on the insurance. Also he wondered if it is going to be retroactive from October 1, 2016.

City Administrator Hixson answered it will be retroactive to the 50 percent level as before.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson stated that there were a group of Boy Scout Webelos, from Boy Scout Troop 781 at Hanna Woods. He stated they did a program about a month ago on municipal government that got them interested in government.

Mayor Willson reported on November 26, he attended Shop-with-a-Cop, a terrific program, and he explained that officers and volunteers take children shopping at Walmart; on November 28, he attended the art project at Lafayette Industries; December 1 he attended the staff meeting;

December 2 was the First Friday Coffee at Eagle Bank; then later that day he attended the Lafayette Area Mayors' Organization (LAMO) meeting; December 3 was Breakfast with Santa, which was sold out; it is a terrific event, and volunteers and the Parks staff do a great job. Then the second day of Shop-with-a -Cop was on December 6.

Mayor Willson stated yesterday was Homecoming Committee Appreciation Dinner, both rooms at Tucker's were full. The service was wonderful, food was good, and it was a good time.

Mayor Willson stated if you see flags at half staff on December 7, it is in remembrance of Pearl Harbor Day.

7. REPORTS FROM THE CITY ADMINISTRATOR

City Administrator Hixson stated he accepted position as the Director of Development/Assistant City Manager at Ballwin. He will be starting there at the first of the year.

a. List of Paid Bills (Warrant dates of November 20 – December 3, 2016)

There were no questions.

b. Director of Public Works Bob Ruck spoke in regard to the sewer lateral program

Director of Public Works Bob Ruck spoke in regard to the sewer lateral program. He recommended setting the fee at \$500 beginning January 1.

Alderman Clement made the motion to change the sewer lateral fee to \$500 starting January 1, 2017. The motion was seconded by Alderman Ottenad, and carried unanimously without objection.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated that the Planning and Zoning Commission did not meet a week ago, but there is a meeting next Monday, and then no more until January.

b. Manchester Arts

Alderman Stevens reported that on December 12 at 7:00 p.m., the Lafayette Industries concert and art show will be held at Manchester United Methodist Church. This is very well attended and she suggests getting there around 6:30 p.m. so visitors can view the artwork.

9. ACTION ON OLD BILLS

a. AN ORDINANCE APPROVING THE BUDGET

Alderman Baumann read for the second time Bill # 16-2283, entitled: "AN ORDINANCE ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE

YEAR JANUARY 1, 2017 THROUGH DECEMBER 31, 2017, AND APPROPRIATING SUCH SUMS AS SET FORTH HEREIN FOR ALL DEPARTMENTS AND ACCOUNTS THEREIN SPECIFIED", by title only.

Alderman Baumann made the motion that Bill # 16-2283 become Ordinance # 16-2167. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Baumann – aye
Alderman Ottenad – aye
Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye

Mayor Willson announced the Bill passed with a vote of 6 to 0, with no objections.

b. AN ORDINANCE APPROVING AN AMENDMENT TO THE 2016 BUDGET

Alderman Stevens read for the second time Bill # 16-2284, entitled: "AN ORDINANCE AMENDING ORDINANCE NO. 15-2128 ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2016 THROUGH DECEMBER 31, 2016, BY (1) INCREASING THE ESTABLISHED BUDGET FOR THE SANITARY SEWER REPAIR FUND BY TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00), AND (2) REDUCING THE SANITARY SEWER REPAIR FUND BALANCE FOR THE BEGINNING OF 2017 BY TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00).

Alderman Stevens made the motion that Bill # 16-2284 become Ordinance # 16-2168. The motion was seconded by Alderman Hamill

A poll of the Board showed:

Alderman Ottenad – aye
Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Baumann – aye

Mayor Willson announced the Bill passed with a vote of 6 to 0, with no objections.

c. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR DIERBERGS TO ENGAGE, AS AN ACCESSORY USE, IN THE SALE OF STARBUCKS BRANDED BEVERAGES AND PRODUCTS

Alderman Diehl read for the second time Bill # 16-2285, entitled: "AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO DIERBERGS MARKETS, INC. TO ENGAGE, AS AN ACCESSORY USE, IN THE OPERATION OF A FAST-FOOD RESTAURANT SELLING STARBUCKS BRANDED BEVERAGES AND PRODUCTS

AT 421 LAFAYETTE CENTER, AS PROVIDED FOR IN SECTION 405.240(C)(4)(f) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER,” by title only.

Alderman Diehl made the motion that Bill # 16-2285 become Ordinance # 16-2169. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Baumann – aye
Alderman Ottenad – aye

Mayor Willson announced the Bill passed with a vote of 6 to 0, with no objections.

10. INTRODUCTION OF NEW BILLS

- a. BILL APPROVING A SPECIAL USE PERMIT FOR A SEMI-PRIVATE INDOOR SPORTS FACILITY AT 14290 MANCHESTER ROAD

Alderman Ottenad introduced Bill # 16-2286, entitled: “AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO, WC TRAINING PARTNERS, LLC TO OPERATE A SEMI-PRIVATE INDOOR SPORTS FACILITY LOCATED AT 14290 MANCHESTER ROAD, AS PROVIDED FOR IN SECTION 405.240(C)(5)(b) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER”, by title only.

No further action at this time.

- b. BILL APPROVING PLAT FOR LAUREL OAKS SUBDIVISION

Alderman Hamill introduced Bill # 16-2287, entitled: “AN ORDINANCE APPROVING THE SUBDIVISION OF A PARCEL OF PROPERTY DESCRIBED IN EXHIBIT “A” ATTACHED HERETO AND COMMONLY KNOWN AS 1187 BIG BEND ROAD IN THE CITY OF MANCHESTER, MISSOURI,” by title only.

No further action at this time.

- c. BILL AUTHORIZING INSTALLATION OF ONE FIRE HYDRANT IN THE LAUREL OAK MANOR SUBDIVISION

Alderman Hamill introduced Bill # 16-2288, entitled: “AN ORDINANCE AUTHORIZING MISSOURI AMERICAN WATER COMPANY TO INSTALL ONE FIRE HYDRANT WITHIN THE CITY LIMITS OF THE CITY OF MANCHESTER, MISSOURI,” by title only.

No further action at this time.

- d. RESOLUTION AUTHORIZING CONTRACT FOR PERFORMING RESIDENTIAL SEWER LATERAL SERVICE REPAIRS

Alderman Clement introduced Resolution #16-0577, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH TOPE, INC. FOR THE FURNISHING OF ALL TOOLS, LABOR, EQUIPMENT, AND MATERIALS FOR THE PERFORMANCE OF ALL WORK NECESSARY FOR THE CITY'S RESIDENTAL SEWER LATERAL SERVICE FOR YEARS 2017 AND 2018, WITH ADDITIONAL OPTIONS BY TOPE, INC.," by title only.

Alderman Clement stated looking at their pricing and with them being the only ones that submitted a bid, he wondered why no one else even submitted a bid.

Director Ruck stated he believes that the main reason nobody else bid is that Tope is the only company that provides cured-in-place pipe service. The City did receive one bid last time in addition to Tope, but they were going to use Tope for the cured-in-place pipe work. If there is a sewer lateral installation under a large tree or under the street, the sewer can be lined from outside of the area so this procedure is very useful.

Alderman Clement asked if their pricing primary the excavation and repair going to drive our cost up a bit for each of the individual sewer lateral repairs.

Director Ruck answered that the main difference between this and the last bid is there is a \$10 a foot increase on excavation. He said this bid is \$10 more a foot increase on excavation from the previous bid which was two years ago, and he feels this is increase is reasonable.

Alderman Ottenad wanted to make sure they are not changing the total of what the City pays and Director Ruck stated it will still be up to \$6,000.

Alderman Clement made the motion for approval of Resolution # 16-0577. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

11. MISCELLANEOUS

a. Comments from the Public

Mr. Chris Mehl, 421 Meramec Station Road, spoke about deer, and said he has brought this up in the past. He said that he has a lot of property damage and also witnessed three dead deer on 141 in the last three weeks, so he believes there is a public nuisance and safety concern.

Alderman Clement said that there are so many comments about deer. He said that regarding the dead deer on Highway 141, if Mr. Mehl will let the Public Works Department or Police Department know they will make arrangements for the pickup, because they keep track of the dead deer; that is part of the data they collect.

Mr. Mehl said he wanted to present some pictures. He understands that with some of the cities near Manchester, if you own more than an acre of land, you can hunt on your property. He shared photographs of his property in the last three weeks with thousands of dollars of his property destroyed.

Mr. Mehl said it is legal in St. Louis County for people to hunt with bows, but not in Manchester.

Alderman Ottenad said that she gets calls all the time around Carmen Road and Country Lane Woods and it is getting worse. She recently had seven deer in her yard at a time.

Alderman Stevens said that when the City gets to the point where they are going to have to look at what options are legally available, and to know that the surrounding community continues to send them over, then the City is just making room for more. It has to be a regional solution.

Alderman Clement said he believes that the City of Town & Country has put a permanent block of funding in their budget every year.

Mr. Mehl asked for clarification that the current Ordinances stated that hunting can be done on two acres.

12. Executive Session:

- a. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Baumann – aye
Alderman Ottenad – aye
Alderman Clement – aye

Mayor Willson announced the vote passed by 6 to 0.

13. Adjournment

At 8:10 p.m., after the Executive Session, there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Clement and carried unanimously, without objection. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MPCC
City Clerk

Note: This is a journal of the Board of Aldermen meeting held Monday, December 5, 2016 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.



Manchester, MO

Check Register

Packet: APPKT01309 - Check Run - 20161207

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0011	American Carnival Mart	12/07/2016	Regular	0.00	246.12	48196
1029	Aramark Uniform Services	12/07/2016	Regular	0.00	107.05	48197
2025	Barco Municipal Products, Inc.	12/07/2016	Regular	0.00	159.49	48198
0964	Capital One Commercial	12/07/2016	Regular	0.00	156.34	48199
1227	Capitol Plaza Hotel	12/07/2016	Regular	0.00	363.80	48200
1418	Concannon & Jaeger	12/07/2016	Regular	0.00	243.00	48201
0087	Contractor's Welding, Inc.	12/07/2016	Regular	0.00	62.50	48202
0090	County Treasurer - St. Louis Co.	12/07/2016	Regular	0.00	290.00	48203
0494	Crescent Parts & Equipment Co., Inc	12/07/2016	Regular	0.00	249.95	48204
1301	Deep Kleen and Maintenance, LLC	12/07/2016	Regular	0.00	1,850.00	48205
2420	Dickey Bub Farm & Home	12/07/2016	Regular	0.00	28.99	48206
1969	Employee - Reimb.	12/07/2016	Regular	0.00	74.35	48207
1213	Employee Exp. Reimb.	12/07/2016	Regular	0.00	17.00	48208
1662	Employee Exp. Reimb.	12/07/2016	Regular	0.00	17.00	48209
2793	Family Support Division	12/07/2016	Regular	0.00	93.75	48210
2173	Family Support Payment Center	12/07/2016	Regular	0.00	400.00	48211
2173	Family Support Payment Center	12/07/2016	Regular	0.00	213.70	48212
1033	GFOA of St. Louis	12/07/2016	Regular	0.00	50.00	48213
0926	Greenscape Gardens	12/07/2016	Regular	0.00	26.98	48214
1031	Horner & Shifrin, Inc.	12/07/2016	Regular	0.00	570.91	48215
1250	Lewis, Rice L.L.C.	12/07/2016	Regular	0.00	231.00	48216
0197	Metropolitan St. Louis Sewer District	12/07/2016	Regular	0.00	3,613.41	48217
2192	Missouri Department of Revenue	12/07/2016	Regular	0.00	35.00	48218
0223	Missouri Dept. Of Revenue	12/07/2016	Regular	0.00	1,033.13	48219
0182	Missouri Lawyers Media	12/07/2016	Regular	0.00	68.36	48220
2518	MJ Engraving	12/07/2016	Regular	0.00	30.00	48221
1108	MPS Industries	12/07/2016	Regular	0.00	258.00	48222
1664	National Business Furniture	12/07/2016	Regular	0.00	1,356.10	48223
0643	NuWay Concrete Forms, Inc.	12/07/2016	Regular	0.00	562.00	48224
2832	Pac-Van, Inc.	12/07/2016	Regular	0.00	270.00	48225
2747	Phillips 66 CO./SYNCB	12/07/2016	Regular	0.00	39.02	48226
0274	Police Dept. Petty Cash	12/07/2016	Regular	0.00	100.31	48227
0805	PreSort, Inc.	12/07/2016	Regular	0.00	2,418.54	48228
0284	Safety-Kleen Systems, Inc.	12/07/2016	Regular	0.00	168.85	48229
0285	Sam's Club / GECF	12/07/2016	Regular	0.00	207.18	48230
0291	Simpson Construction Material, LLC	12/07/2016	Regular	0.00	451.35	48231
0449	St. Louis Composting, Inc.	12/07/2016	Regular	0.00	84.00	48232
0309	St. Louis County Treasurer	12/07/2016	Regular	0.00	2,488.50	48233
2815	The Hartford	12/07/2016	Regular	0.00	1,036.38	48234
1652	Tope Plumbing, Inc.	12/07/2016	Regular	0.00	4,520.00	48235
0310	Treasurer, St. Louis County	12/07/2016	Regular	0.00	150.00	48236
0331	Treasurer-State of Missouri	12/07/2016	Regular	0.00	145.00	48237
0337	Valley Material	12/07/2016	Regular	0.00	880.00	48238
0342	West St. Louis County Chamber of C	12/07/2016	Regular	0.00	50.00	48239
0604	Wise El Santo Co., Inc.	12/07/2016	Regular	0.00	46.50	48240

Check Register

Packet: APPKT01309-Check Run - 20161207

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1021	Wolfe Architecture & Design	12/07/2016	Regular	0.00	4,516.91	48241

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	61	46	0.00	29,980.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	61	46	0.00	29,980.47



Manchester, MO

Check Register

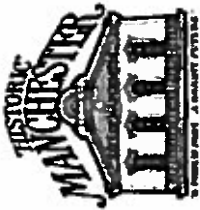
Packet: APPKT01317 - Check Run - 20161214

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0584	ADB Utility Contractors	12/14/2016	Regular	0.00	3,500.00	48276
0009	Ameren Missouri	12/14/2016	Regular	0.00	19,673.61	48277
1626	Anchor Industries, Inc.	12/14/2016	Regular	0.00	11,359.10	48278
1029	Aramark Uniform Services	12/14/2016	Regular	0.00	126.65	48279
0299	AT&T	12/14/2016	Regular	0.00	271.36	48280
0047	Barnes Care	12/14/2016	Regular	0.00	200.00	48281
2635	Contractors & Municipal Sweeping S	12/14/2016	Regular	0.00	3,150.00	48282
1063	CTW Electrical Co., Inc.	12/14/2016	Regular	0.00	286.60	48283
0729	E.H. Glueck & Co., Inc.	12/14/2016	Regular	0.00	350.00	48284
2623	Employee Expense Reimbursement	12/14/2016	Regular	0.00	50.52	48285
1116	Firestone Complete Auto Care	12/14/2016	Regular	0.00	421.52	48286
1454	Foremost Promotions	12/14/2016	Regular	0.00	89.56	48287
1031	Horner & Shifrin, Inc.	12/14/2016	Regular	0.00	6,612.18	48288
1763	Konica Minolta Business Solutions U	12/14/2016	Regular	0.00	121.95	48289
2825	LEAF	12/14/2016	Regular	0.00	502.00	48290
1261	Midwest Elevator Co., Inc.	12/14/2016	Regular	0.00	378.62	48291
2540	NAPA Auto Parts	12/14/2016	Regular	0.00	165.78	48292
2079	Ozarc/Gas Equipment & Supply, Inc.	12/14/2016	Regular	0.00	21.00	48293
0141	Patrick R. Gunn	12/14/2016	Regular	0.00	3,712.50	48294
2823	Raineri Construction, LLC	12/14/2016	Regular	0.00	32,899.64	48295
0850	Royal Gate Auto Plaza	12/14/2016	Regular	0.00	31.01	48296
2772	Shred-it USA,, LLC	12/14/2016	Regular	0.00	99.25	48297
0291	Simpson Construction Material, LLC	12/14/2016	Regular	0.00	2,568.15	48298
2877	Slyman Brothers Appliances	12/14/2016	Regular	0.00	4,139.00	48299
0449	St. Louis Composting, Inc.	12/14/2016	Regular	0.00	44.00	48300
1072	St. Louis Post Dispatch	12/14/2016	Regular	0.00	49.79	48301
1201	St. Louis Safety, Inc.	12/14/2016	Regular	0.00	87.35	48302
2350	Stock & Associates Consulting Engin	12/14/2016	Regular	0.00	800.00	48303
0324	Terrafl Incorporated	12/14/2016	Regular	0.00	768.00	48304
2549	Tim Westerhold	12/14/2016	Regular	0.00	300.00	48305
0328	Tire Shredders Unlimited	12/14/2016	Regular	0.00	31.50	48306
1652	Tope Plumbing, Inc.	12/14/2016	Regular	0.00	12,600.00	48307
0973	Universal, Inc.	12/14/2016	Regular	0.00	115.77	48308
0393	World-Wide Car Service, Inc.	12/14/2016	Regular	0.00	2,792.30	48309

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	34	0.00	108,318.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	49	34	0.00	108,318.71



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 12/04/2016 - 12/10/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0011 - American Carnival Mart							
12/07/2016	177092	Supplies for Breakfast w/Santa	TC Roll 40"x100" - Green & Red	Program Supplies	10-460-4210	11/18/2016	31.98
12/07/2016	177092	Supplies for Breakfast w/Santa	Necklace - light bulb 34" (dozen)	Program Supplies	10-460-4210	11/18/2016	10.50
12/07/2016	177092	Supplies for Breakfast w/Santa	Necklace - Jingle Bells 1" w/santa hat (dozen)	Program Supplies	10-460-4210	11/18/2016	12.00
12/07/2016	177092	Supplies for Breakfast w/Santa	Empty Stocking - mesh 12" (10 pc)	Program Supplies	10-460-4210	11/18/2016	133.00
12/07/2016	177092	Supplies for Breakfast w/Santa	TC Roll - Holly 50'	Program Supplies	10-460-4210	11/18/2016	19.99
12/07/2016	177092	Supplies for Breakfast w/Santa	Santa Bag - Velour 36"x30"	Program Supplies	10-460-4210	11/18/2016	22.75
12/07/2016	177092	Supplies for Breakfast w/Santa	Santa Hairclip - mini	Program Supplies	10-460-4210	11/18/2016	15.90
Vendor 0011 - American Carnival Mart Total:							246.12
Vendor: 1029 - Aramark Uniform Services							
12/07/2016	311810648	Uniforms Cleaned, Mats&Shop Towels, Mats - 11/30/16	Mats - 11/30/16	Uniforms & Equipment	10-460-4160	11/30/2016	9.50
12/07/2016	311810648	Uniforms Cleaned, Mats&Shop Towels, Mats - 11/30/16	Uniforms Cleaned - 11/30/16	Uniforms & Equipment	10-470-4160	11/30/2016	63.60
12/07/2016	311810648	Uniforms Cleaned, Mats&Shop Towels, Mats - 11/30/16	Mats & Shop Towels - 11/30/16	Building - Maintenance & Re	10-470-4295	11/30/2016	33.95
Vendor 1029 - Aramark Uniform Services Total:							107.05
Vendor: 2025 - Barco Municipal Products, Inc.							
12/07/2016	IN-222653	(2) 6' Plant Hip 2 sides w/A frame legs	(2) 6' Plant Hip 2 sides w/A frame legs	Streets - Maintenance & Rep	10-470-4310	11/17/2016	159.49
Vendor 2025 - Barco Municipal Products, Inc. Total:							159.49
Vendor: 0964 - Capital One Commercial							
12/07/2016	xxxx-xxxx-xxxx-9245 - 11/26/	COSTCO Chgs - Nov.	Food for Veteran's Breakfast	Program Supplies	10-460-4210	11/26/2016	156.34
Vendor 0964 - Capital One Commercial Total:							156.34
Vendor: 1227 - Capitol Plaza Hotel							
12/07/2016	5 Nights Lodging -C. Smith	Lodging - Command College - C. Smith - 12/11-12/16	Lodging - Command College - C. Smith - 12/11-12/16	Travel/Meetings	10-440-4175	12/10/2016	363.80
Vendor 1227 - Capitol Plaza Hotel Total:							363.80

Board Approval Report

Payment Dates: 12/04/2016 - 12/10/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1418 - Concannon & Jaeger 12/07/2016	LG34351 - 10/28/16	Reporter, transcript - Bd. of Adj. Mtg- 10/13/16	Reporter, transcript - Bd. of Adj. Mtg- 10/13/16	Professional Fees	10-475-4165	11/01/2016	243.00
Vendor: 0087 - Contractor's Welding, Inc. 12/07/2016	84049	1/2" Plt - Truck 140 tailgate pivot ear repair	1/2" Plt - Truck 140 tailgate pivot ear repair	Vehicle - Maintenance & Rep	10-470-4285	11/14/2016	62.50
Vendor: 0090 - County Treasurer - St. Louis Co. 12/07/2016	Nov.'16 Dom. Viol. Collection	Nov. Domestic Violence Collections Payment	Nov. Domestic Violence Collections Payment	Domestic Violence DV	10-540-5430	11/30/2016	290.00
Vendor: 0494 - Crescent Parts & Equipment Co., Inc. 12/07/2016	35071838-00	Bro Bx103 Gripnotch belt,(2)	Bro Bx103 Gripnotch belt,(2)	Building - Maintenance & Re	10-470-4295	11/14/2016	91.31
12/07/2016	35071919-00	Bro Bx100 Gripnotch be (36) 16"x20"x2" Pleated Filters - Police Dept.	Bro Bx100 Gripnotch be (36) 16"x20"x2" Pleated Filters - Police Dept.	Building - Maintenance & Re	10-470-4295	11/16/2016	95.40
12/07/2016	35071933-00	(12)16"x20"x1" Pleat filter, (12)16"x25"x1" Filter	(12)16"x20"x1" Pleat filter, (12)16"x25"x1" Filter	Building - Maintenance & Re	10-470-4295	11/16/2016	63.24
Vendor: 1301 - Deep K'leen and Maintenance, LLC 12/07/2016	2016-511	Janitorial Services - Nov.	Janitorial Services - Nov.	Building - Maintenance & Re	10-470-4295	12/01/2016	1,850.00
Vendor: 2420 - Dickey Bub Farm & Home 12/07/2016	26945	BLK Cat1 11 hole drawbar	BLK Cat1 11 hole drawbar	Equipment - Maintenance &	10-460-4290	11/03/2016	28.99
Vendor: 1969 - Employee - Reimb. 12/07/2016	CR Smith - Training Meals/Ex	Reimb. C. Smith -Training Meals & Exp.-11/15-18/16	Reimb. C. Smith -Training Meals & Exp.-11/15-18/16	Travel/Meetings	10-440-4175	11/30/2016	74.35
Vendor: 1213 - Employee Exp. Reimb. 12/07/2016	C.Massey-MSLACA Mtg.12/5	Reimb. C. Massey-Skaggs - MSLACA Mtg 12/5/16	Reimb. C. Massey-Skaggs - MSLACA Mtg 12/5/16	Business Lunch/Dinner	10-480-4180	12/05/2016	17.00
Vendor: 1662 - Employee Exp. Reimb. 12/07/2016	J. Ziegler - MSLACA Mtg 12/	Reimb. J. Ziegler - MSLACA Mtg. - 12/5/16	Reimb. J. Ziegler - MSLACA Mtg. - 12/5/16	Business Lunch/Dinner	10-480-4180	12/05/2016	17.00
Vendor: 1033 - GFOA of St. Louis 12/07/2016	(2)Holiday Lunch/Mtg-12/14	Holiday Lunch/Mtg - 11/14/16- D. Tuberty,C. Swe	Holiday Lunch/Mtg - 11/14/16- D. Tuberty,C. Swe	Travel/Meetings	10-430-4175	12/14/2016	50.00
				Vendor 1033 - GFOA of St. Louis Total:			50.00

Board Approval Report				Payment Dates: 12/04/2016 - 12/10/2016		
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date Amount
Vendor: 0926 - Greenscape Gardens 12/07/2016	334340	Wilt stop concentrate, RTU	Wilt stop concentrate, RTU	Miscellaneous	10-460-4325	11/22/2016 26.98
Vendor 0926 - Greenscape Gardens Total:						26.98
Vendor: 1031 - Horner & Shifrin, Inc. 12/07/2016	21	STP-4939(605) Henry Ave.Improv. Project- Oct.	STP-4939(605) Henry Avenue Improvements Proje	Concrete Street Replacemen	50-470-6310	11/17/2016 570.91
Vendor 1031 - Horner & Shifrin, Inc. Total:						570.91
Vendor: 1250 - Lewis, Rice L.L.C. 12/07/2016	1259902	Legal services - Oct-Pool Tax Consortium	Legal services - Oct-Pool Tax Consortium	Professional Fees	10-420-4165	11/23/2016 231.00
Vendor 1250 - Lewis, Rice L.L.C. Total:						231.00
Vendor: 0197 - Metropolitan St. Louis Sewer District 12/07/2016	206248	Service to various City locations - 9/30-10/31/16	Service to City Hall - 9/30-10/31/16	Sewer	10-420-4255	11/23/2016 36.68
12/07/2016	206248	Service to various City locations - 9/30-10/31/16	Service to Police Facility - 9/30-10/31/16	Sewer	10-440-4255	11/23/2016 1,135.22
12/07/2016	206248	Service to various City locations - 9/30-10/31/16	Service to Aquatic Center - 9/30-10/31/16	Sewer	10-450-4255	11/23/2016 2,251.71
12/07/2016	206248	Service to various City locations - 9/30-10/31/16	Service to Henry Ave - 9/30-10/31/16	Sewer	10-460-4255	11/23/2016 83.35
12/07/2016	206248	Service to various City locations - 9/30-10/31/16	Service to St. Joseph La. - 9/30-10/31/16	Sewer	10-460-4255	11/23/2016 22.32
12/07/2016	206248	Service to various City locations - 9/30-10/31/16	Service to Sulphur Spring Rd. - 9/30-10/31/16	Sewer	10-460-4255	11/23/2016 25.91
12/07/2016	206248	Service to various City locations - 9/30-10/31/16	Service to Pub. Wks. Bldg - 9/30-10/31/16	Sewer	10-470-4255	11/23/2016 58.22
Vendor 0197 - Metropolitan St. Louis Sewer District Total:						3,613.41
Vendor: 2192 - Missouri Department of Revenue 12/07/2016	52287	Monthly Sales Tax Report - Nov.	Monthly Sales Tax Report - Nov.	Professional Fees	30-475-4165	12/05/2016 35.00
Vendor 2192 - Missouri Department of Revenue Total:						35.00
Vendor: 0223 - Missouri Dept. Of Revenue 12/07/2016	Nov.'16 CVC Collection	Nov. CVC Collections Paymen	Nov. CVC Collections Paymen	Crime Victim Compensation	10-540-5420	11/30/2016 1,033.13
Vendor 0223 - Missouri Dept. Of Revenue Total:						1,033.13
Vendor: 0182 - Missouri Lawyers Media 12/07/2016	743021571	Annual Notice - 141/Manchester Rd. Redevel. Area	Annual Notice - 141/Manchester Rd. Redevel. Area	Newspaper Notices	10-420-4185	11/17/2016 49.80
12/07/2016	743023390	Pub.Hearing Notice-WC Training Partners Spec. Use	Pub.Hearing Notice-WC Training Partners Spec. Use	Newspaper Notices	10-420-4185	11/18/2016 18.56
Vendor 0182 - Missouri Lawyers Media Total:						68.36

Board Approval Report

Payment Dates: 12/04/2016 - 12/10/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 2518 - MJ Engraving 12/07/2016	16-143	(3) 6x9 Memorial Plaques Engraved	(3) 6x9 Memorial Plaques Engraved	Parks-Maintenance & Repair	10-460-4312	11/04/2016	30.00
Vendor: 1108 - MPS Industries 12/07/2016	Inv. 11/17/16 - De-Icer	(2) Dz Vehicle window spray de-icer	(2) Dz Vehicle window spray de-icer	Vehicle - Maintenance & Rep	10-470-4285	11/17/2016	258.00
Vendor: 1664 - National Business Furniture 12/07/2016	Z1943223-TDQ	Compact L Desk - Rt Return - P&Z office	Compact L Desk - Rt Return - P&Z office	Machinery and Equipment	50-470-6410	11/29/2016	1,356.10
Vendor: 0643 - NuWay Concrete Forms, Inc. 12/07/2016	1056696	(4) Sidewalk ramps w/ADA panels - Hanna Rd.	(4) Sidewalk ramps w/ADA panels - Hanna Rd.	Concrete Street Replacemen	50-470-6310	11/14/2016	562.00
Vendor: 2832 - Pac-Van, Inc. 12/07/2016	3801695	Pac-Van 12'x30' Wide Open Office	Pac-Van 12'x30' Wide Open Office	Building & Site Improvement	60-460-6210	11/21/2016	270.00
Vendor: 2747 - Phillips 66 CO./SYNCB 12/07/2016	xxxx-xxxx-xxxx-7023 - 11/25/2016	Gas in Cans - Nov.	Gas in Cans - Nov.	Gas & Oil	10-470-4315	11/25/2016	39.02
Vendor: 0274 - Police Dept. Petty Cash 12/07/2016	Nov.'16 Reimb.	Nov. Petty Cash Reimb.	Child Abuse Class Cert. - R. Braddy	Training	10-440-4130	11/30/2016	10.00
12/07/2016	Nov.'16 Reimb.	Nov. Petty Cash Reimb.	Parking - St.Louis City Justice Center	Travel/Meetings	10-440-4175	11/30/2016	5.00
12/07/2016	Nov.'16 Reimb.	Nov. Petty Cash Reimb.	Monthly PIC Mtg - 11/16/16- Lancey,Walsh,Skaggs	Travel/Meetings	10-440-4175	11/30/2016	60.00
12/07/2016	Nov.'16 Reimb.	Nov. Petty Cash Reimb.	PIC Board Mtg - 11/8/16 - T. Walsh	Business Lunch/Dinner	10-440-4180	11/30/2016	15.57
12/07/2016	Nov.'16 Reimb.	Nov. Petty Cash Reimb.	Car head lamp	Vehicle - Maintenance & Rep	10-440-4285	11/30/2016	9.74
Vendor: 0805 - PreSort, Inc. 12/07/2016	246739	Sort & Mail Winter "Message" w/inserts	Sort & Mail Winter "Message" w/inserts	Postage	10-420-4265	11/23/2016	2,149.81
12/07/2016	246739	Sort & Mail Winter "Message" w/inserts	Sort & Mail Winter "Message" w/inserts	Postage	10-460-4265	11/23/2016	268.73
				Vendor 0805 - PreSort, Inc. Total:			2,418.54

Board Approval Report

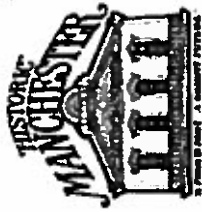
Payment Dates: 12/04/2016 - 12/10/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0284 - Safety-Kleen Systems, Inc.							
12/07/2016	71839664	Parts washer solvent recycle	Parts washer solvent recycle	Waste Management Progra	10-470-4360	11/14/2016	168.85
Vendor 0284 - Safety-Kleen Systems, Inc. Total:							168.85
Vendor: 0285 - Sam's Club / GECF							
12/07/2016	001891	Grapes,Cheese,Crackers,Cookie Tray - Visual Arts	Grapes,Cheese,Crackers,Cookie Tray - Visual Arts	Program Supplies	85-485-4210	11/17/2016	41.92
12/07/2016	03437 - 11/02/16	(2)Cases Water, (5) Cases Asst Soda for machines	(2)Cases Water, (5) Cases Asst Soda for machines	Miscellaneous	10-470-4325	11/02/2016	47.88
12/07/2016	06286	Mop, (2) Fabuloso floor cleaner	Mop, (2) Fabuloso floor cleaner	Building - Maintenance & Re	10-470-4295	11/23/2016	25.64
12/07/2016	06497	Hot dog buns,Water Picnic PK - CERT Chili cook-off	Hot dog buns,Water Picnic PK - CERT Chili cook-off	Public Relations	10-440-4170	11/03/2016	22.50
12/07/2016	07004	(2) Clorox Wipes, (2) Cases Bottled Water	(2) Clorox Wipes, (2) Cases Bottled Water	Building - Maintenance & Re	10-470-4295	11/10/2016	21.36
12/07/2016	07004	(2) Clorox Wipes, (2) Cases Bottled Water	(2) Clorox Wipes, (2) Cases Bottled Water	Miscellaneous	10-470-4325	11/10/2016	5.98
12/07/2016	09483	Foam cups, 2 pk gloves, wipes, syrup, cards	Syrup, cards	Program Supplies	10-460-4210	11/10/2016	16.72
12/07/2016	09483	Foam cups, 2 pk gloves, wipes, syrup, cards	Foam cups, 2 pk gloves, wipe	Office Supplies	10-460-4215	11/10/2016	43.14
12/07/2016	09570	(2) Cases Water, (4) Cases Soda for machines	(4) Cases Soda for machines	Miscellaneous	10-470-4325	11/21/2016	35.92
12/07/2016	09570	(2) Cases Water, (4) Cases Soda for machines	(2) Cases Water	Miscellaneous	10-470-4325	11/21/2016	5.98
12/07/2016	CRO9483	Mdse purchased on Visa Card - Not Sam's	Mdse purchased on Visa Card - Not Sam's	Program Supplies	10-460-4210	11/10/2016	-16.72
12/07/2016	CRO9483	Mdse purchased on Visa Card - Not Sam's	Mdse purchased on Visa Card - Not Sam's	Office Supplies	10-460-4215	11/10/2016	-43.14
Vendor 0285 - Sam's Club / GECF Total:							207.18
Vendor: 0291 - Simpson Construction Material, LLC							
12/07/2016	6229417	(6.02) Tons COMM Asphalt	(6.02) Tons COMM Asphalt	Concrete Street Replacemen	50-470-6310	11/16/2016	270.90
12/07/2016	6229439	(4.01) Tons COMM Asphalt	(4.01) Tons COMM Asphalt	Concrete Street Replacemen	50-470-6310	11/17/2016	180.45
Vendor 0291 - Simpson Construction Material, LLC Total:							451.35
Vendor: 0449 - St. Louis Composting, Inc.							
12/07/2016	419131	(3) Loads Kiddie Kushlon	(3) Loads Kiddie Kushlon	Parks-Maintenance & Repair	10-460-4312	11/16/2016	84.00
Vendor 0449 - St. Louis Composting, Inc. Total:							84.00
Vendor: 0309 - St. Louis County Treasurer							
12/07/2016	91200	Mosquito Spraying - All	Mosquito Spraying - All	Professional Fees	10-470-4165	11/10/2016	2,488.50
Vendor 0309 - St. Louis County Treasurer Total:							2,488.50
Vendor: 2815 - The Hartford							
12/07/2016	083515940526	Dec. Life & ADD Premium	Dec. Life & ADD Premium	Life Insurance	10-420-4145	12/01/2016	57.64
12/07/2016	083515940526	Dec. Life & ADD Premium	Dec. Life & ADD Premium	Life Insurance	10-430-4145	12/01/2016	29.82
12/07/2016	083515940526	Dec. Life & ADD Premium	Dec. Life & ADD Premium	Life Insurance	10-440-4145	12/01/2016	576.49

Board Approval Report

Payment Dates: 12/04/2016 - 12/10/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
12/07/2016	083515940526	Dec. Life & ADD Premium	Dec. Life & ADD Premium	Life Insurance	10-460-4145	12/01/2016	110.80
12/07/2016	083515940526	Dec. Life & ADD Premium	Dec. Life & ADD Premium	Life Insurance	10-470-4145	12/01/2016	183.96
12/07/2016	083515940526	Dec. Life & ADD Premium	Dec. Life & ADD Premium	Life Insurance	10-475-4145	12/01/2016	43.21
12/07/2016	083515940526	Dec. Life & ADD Premium	Dec. Life & ADD Premium	Life Insurance	10-480-4145	12/01/2016	34.46
Vendor: 1652 - Tope Plumbing, Inc.,							1,036.38
12/07/2016	108591	843 Garonne - Sewer Repair	843 Garonne - Sewer Repair	Capital Improvement	70-470-4500	11/22/2016	2,260.00
12/07/2016	108592	1128 Westleigh Terr. - Sewer Repair	1128 Westleigh Terr. - Sewer Repair	Capital Improvement	70-470-4500	11/23/2016	2,260.00
Vendor: 0310 - Treasurer, St. Louis County							4,520.00
12/07/2016	T121271600094003	(2) Apt. Inspections	(2) Apt. Inspections	Professional Fees	10-475-4165	11/27/2016	150.00
Vendor: 0331 - Treasurer-State of Missouri							150.00
12/07/2016	Nov.'16 POST COM Collectio	Nov. POST COM Collections Payment	Nov. POST COM Collections Payment	Post Commission Fund	10-540-5440	11/30/2016	145.00
Vendor: 0337 - Valley Material							145.00
12/07/2016	161347	(10.0) CuYds 6 SK Meramec "C" Asphalt -Street curb	(10.0) CuYds 6 SK Meramec "C" Asphalt -Street curb	Concrete Street Replacemen	50-470-6310	11/14/2016	880.00
Vendor: 0342 - West St. Louis County Chamber of Commerce							880.00
12/07/2016	22698 - #1070 - 8/15/16	Gen. Membership Chamber Mtg - 8/15/16 - D. Willson	Gen. Membership Chamber Mtg - 8/15/16 - D. Willson	Business Lunch/Dinner	10-410-4180	11/01/2016	25.00
12/07/2016	23206 - #1070 - 10/11/16	Gen. Membership Chamber Mtg - 10/27/16 -D. Willson	Gen. Membership Chamber Mtg - 10/27/16 -D. Willson	Business Lunch/Dinner	10-410-4180	11/01/2016	25.00
Vendor: 0604 - Wise El Santo Co., Inc.							50.00
12/07/2016	1180156	(2)Grn Plastic bump cam,Max lite ear plug,Respir	(2)Grn Plastic bump cam,Max lite ear plug,Respir	Uniforms & Equipment	10-460-4160	11/11/2016	54.20
12/07/2016	1181435	Returned (2)Grn Plastic Bump cap	Returned (2)Grn Plastic Bump cap	Uniforms & Equipment	10-460-4160	11/22/2016	-7.70
Vendor: 0604 - Wise El Santo Co., Inc. Total:							46.50
12/07/2016	Sept-Nov Reimb.	Reimb. Printing Expenses - Plans	Reimb. Printing Expenses - Plans	Building & Site Improvement	60-460-6210	11/16/2016	833.55
12/07/2016	Sept-Nov. 2016 Services	Architecture & Design - Sept - Nov. '16	Architecture & Design	Building & Site Improvement	60-460-6210	11/16/2016	3,683.36
Vendor: 1021 - Wolfe Architecture & Design Total:							4,516.91
Grand Total:							29,273.02



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 12/11/2016 - 12/17/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0584 - ADB Utility Contractors 12/14/2016	1019955	Install 2" conduit @ LaBonne Pkwy/Mautenne Dr.	Install 2" conduit @ LaBonne Pkwy/Mautenne Dr.	Street Light Installation or Re	50-470-6560	11/22/2016	3,500.00
Vendor 0584 - ADB Utility Contractors Total:							3,500.00
Vendor: 0009 - Ameren Missouri 12/14/2016	0341004013 - 12/5/16	Lighting Service - 11/01-12/01/16	Lighting Service - 11/01-12/01/16	Street Lighting	10-470-4236	12/05/2016	19,673.61
Vendor 0009 - Ameren Missouri Total:							19,673.61
Vendor: 1626 - Anchor Industries, Inc. 12/14/2016	INV-038967	Replacement for funbrellas due to storm damage	(9) Replacement for funbrellas due to storm dam	Building & Site Improvement	60-450-6210	11/29/2016	11,359.10
Vendor 1626 - Anchor Industries, Inc. Total:							11,359.10
Vendor: 1029 - Aramark Uniform Services 12/14/2016	311835496	Uniforms Cleaned, Mats&Shop Towels, Mats - 12/7/16	Mats - 12/7/16	Uniforms & Equipment	10-460-4160	12/07/2016	9.50
20 4/2016	311835496	Uniforms Cleaned, Mats&Shop Towels, Mats - 12/7/16	Uniforms Cleaned - 12/7/16	Uniforms & Equipment	10-470-4160	12/07/2016	83.20
12/14/2016	311835496	Uniforms Cleaned, Mats&Shop Towels, Mats - 12/7/16	Mats & Shop Towels - 12/7/1	Building - Maintenance & Re	10-470-4295	12/07/2016	33.95
Vendor 1029 - Aramark Uniform Services Total:							126.65
Vendor: 0299 - AT&T 12/14/2016	314A73-06908624 - 11/25/1	Phone service - 11/25-12/24/16	Phone service - 11/25-12/24/16	Telephone	10-420-4245	11/25/2016	271.36
Vendor 0299 - AT&T Total:							271.36
Vendor: 0047 - Barnes Care 12/14/2016	00557841-00	Drug testing - 10/31/16	Drug testing - 10/31/16	Professional Fees	10-420-4165	11/29/2016	200.00
Vendor 0047 - Barnes Care Total:							200.00
Vendor: 2635 - Contractors & Municipal Sweeping Service, Inc. 12/14/2016	26204	Fall Street Sweeping Service	Fall Street Sweeping Service	Waste Management Progra	10-470-4360	11/21/2016	3,150.00
Vendor 2635 - Contractors & Municipal Sweeping Service, Inc. Total:							3,150.00

Board Approval Report

Payment Dates: 12/11/2016 - 12/17/2016

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1063 - CTW Electrical Co., Inc.							
12/14/2016	1160996-00	Overhead warning light - Truck 215	Overhead warning light - Truck 215	Vehicle - Maintenance & Rep	10-470-4285	11/18/2016	286.60
Vendor 1063 - CTW Electrical Co., Inc. Total:							286.60
Vendor: 0729 - E.H. Glueck & Co., Inc.							
12/14/2016	81830	20' #2 Sheared Balsam Fir - City Hall	20' #2 Sheared Balsam Fir - City Hall	Public Relations	10-410-4170	11/23/2016	350.00
Vendor 0729 - E.H. Glueck & Co., Inc. Total:							350.00
Vendor: 2623 - Employee Expense Reimbursement							
12/14/2016	E. Skaggs - Exp Correction	Correction to Exp. Reimb. - E. Skaggs	Correction to Exp. Reimb. - E. Skaggs	Training	10-425-4130	11/22/2016	-25.27
12/14/2016	E. Skaggs - Meals/fuel	Reimb E. Skaggs Meals & fuel- CJS conf- 10/5-7/16	Reimb E. Skaggs Meals & fuel- CJS conf- 10/5-7/16	Training	10-425-4130	11/11/2016	75.79
Vendor 2623 - Employee Expense Reimbursement Total:							50.52
Vendor: 1116 - Firestone Complete Auto Care							
12/14/2016	199879	(4)Firehawk GT Pursuit BLP235-55R17 Tires- Car 400	(4)Firehawk GT Pursuit BLP235-55R17 Tires- Car 400	Vehicle - Maintenance & Rep	10-470-4285	12/05/2016	421.52
Vendor 1116 - Firestone Complete Auto Care Total:							421.52
Vendor: 1454 - Foremost Promotions							
12/14/2016	372696	(1,000) Jr. Police Officer Stick -on Badge	(1,000) Jr. Police Officer Stick -on Badge	Public Relations	10-440-4170	11/23/2016	89.56
Vendor 1454 - Foremost Promotions Total:							89.56
Vendor: 1031 - Horner & Shifrin, Inc.							
12/14/2016	52308	Hanna Rd Paving, Street Inventory pavement assess.	Hanna Rd Asphalt overlay project - Oct.	Concrete Street Replacemen	50-470-6310	11/23/2016	6,144.18
12/14/2016	52308	Hanna Rd Paving, Street Inventory pavement assess.	Street Inventory pavement assessment - Oct.	Concrete Street Replacemen	50-470-6310	11/23/2016	468.00
Vendor 1031 - Horner & Shifrin, Inc. Total:							6,612.18
Vendor: 1763 - Konica Minolta Business Solutions USA, Inc.							
12/14/2016	9002980606	Qtrly Copier Maint. - 8/28-11/27/16 - Pub. Wks.	Qtrly Copier Maint. - 8/28-11/27/16 - Pub. Wks.	Equipment Rental	10-425-4280	11/27/2016	121.95
Vendor 1763 - Konica Minolta Business Solutions USA, Inc. Total:							121.95
Vendor: 2825 - LEAF							
12/14/2016	6972706	Xerox WorkCentre 7970 Copier - City Hall	Xerox WorkCentre 7970 Copier - City Hall	Equipment Rental	10-425-4280	11/24/2016	336.00
12/14/2016	6972707	Xerox Work Center Copier - Parks	Xerox Work Center Copier - Parks	Equipment Rental	10-425-4280	11/24/2016	166.00
Vendor 2825 - LEAF Total:							502.00
Vendor: 1261 - Midwest Elevator Co., Inc.							
12/14/2016	59052	Elevator Maint. - Dec. - Police Facility	Elevator Maint. - Dec. - Police Facility	Building - Maintenance & Re	10-470-4295	12/01/2016	266.90

Board Approval Report				Payment Dates: 12/11/2016 - 12/17/2016		
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date
12/14/2016	59053	Chairlift Maint. - Dec. - City Hall	Chairlift Maint. - Dec. - City Hall	Building - Maintenance & Rep	10-470-4295	12/01/2016
Vendor: 2540 - NAPA Auto Parts				Vendor 1261 - Midwest Elevator Co., Inc. Total:		
12/14/2016	166391	Battery - Car 420	Battery - Car 420	Vehicle - Maintenance & Rep	10-470-4285	11/01/2016
12/14/2016	167004	Light bulb-overhead warning light - Bobcat S250	Light bulb-overhead warning light - Bobcat S250	Equipment - Maintenance & Rep	10-470-4290	11/07/2016
12/14/2016	167707	Univ. rubber plug - Truck 170-08	Univ. rubber plug - Truck 170-08	Vehicle - Maintenance & Rep	10-470-4285	11/14/2016
12/14/2016	167718	Univ. Pipe plug - Truck 170-0	Univ. Pipe plug - Truck 170-0	Vehicle - Maintenance & Rep	10-470-4285	11/14/2016
12/14/2016	167867	Battery - Truck 100	Battery - Truck 100	Vehicle - Maintenance & Rep	10-470-4285	11/15/2016
Vendor: 2079 - Ozarc/Gas Equipment & Supply, Inc.				Vendor 2540 - NAPA Auto Parts Total:		
12/14/2016	R 00620158	Cylinder rental - Nov.	Cylinder rental - Nov.	Equipment Rental	10-460-4280	11/30/2016
Vendor: 0141 - Patrick R. Gunn				Vendor 2079 - Ozarc/Gas Equipment & Supply, Inc. Total:		
12/14/2016	Nov. '16 Excess Retainer	Nov. Excess Retainer - City Atty.	Nov. Excess Retainer - City Atty.	Professional Fees	10-420-4165	12/01/2016
Vendor: 2823 - Rainieri Construction, LLC				Vendor 0141 - Patrick R. Gunn Total:		
12/14/2016	App#3	Work Needed to Renovate Park Office Bldg- Nov.	All Work Needed to Renovate Park Office Bldg	Building & Site Improvement	60-460-6210	11/30/2016
Vendor: 0850 - Royal Gate Auto Plaza				Vendor 2823 - Rainieri Construction, LLC Total:		
12/14/2016	5016260	Anti-lock brake wheel speed sensor - Car 406	Anti-lock brake wheel speed sensor - Car 406	Vehicle - Maintenance & Rep	10-470-4285	11/23/2016
Vendor: 2772 - Shred-it USA,, LLC				Vendor 0850 - Royal Gate Auto Plaza Total:		
12/14/2016	8121265292	Document shredding services - Parks	Document shredding services - Parks	Equipment - Maintenance & Rep	10-425-4290	11/22/2016
12/14/2016	8121265685	Document shredding service - City Hall	Document shredding service - City Hall	Equipment - Maintenance & Rep	10-425-4290	11/22/2016
12/14/2016	8121265686	Document shredding service - Police	Document shredding service - Police	Equipment - Maintenance & Rep	10-425-4290	11/22/2016
Vendor: 0291 - Simpson Construction Material, LLC				Vendor 2772 - Shred-it USA,, LLC Total:		
12/14/2016	6229477	(57.07) Tons COMM X asphalt - garage lot overlay	(57.07) Tons COMM X asphalt - garage lot overlay	Concrete Street Replacemen	50-470-6310	11/22/2016
Vendor: 0291 - Simpson Construction Material, LLC				Vendor 0291 - Simpson Construction Material, LLC Total:		
12/14/2016	6229477	(57.07) Tons COMM X asphalt - garage lot overlay	(57.07) Tons COMM X asphalt - garage lot overlay	Concrete Street Replacemen	50-470-6310	11/22/2016

Board Approval Report				Payment Dates: 12/11/2016 - 12/17/2016		
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date
Vendor: 2877 - Slyman Brothers Appliances 12/14/2016	185988 - PO 161208	Appliances for new Park building	Refrigerator, Rangs,Ice Maker,Pump,Dishwasher	Building & Site Improvement	60-460-6210	12/08/2016
Vendor: 0449 - St. Louis Composting, Inc. 12/14/2016	420073	(2) Loads Topsoil	(2) Loads Topsoil	Parks-Maintenance & Repair	10-460-4312	11/22/2016
Vendor: 1072 - St. Louis Post Dispatch 12/14/2016	60638496	Newspaper service - 12/13/16-2/6/17	Newspaper service - 12/13/16-2/6/17	Dues & Subscriptions	10-420-4260	12/03/2016
Vendor: 1201 - St. Louis Safety, Inc. 12/14/2016	559440	(5) Ibu-Max bx, (6) Lens cleaning tissue bx	(5) Ibu-Max bx, (6) Lens cleaning tissue bx	Field Supplies	10-470-4220	11/23/2016
Vendor: 2350 - Stock & Associates Consulting Engineers, Inc. 12/14/2016	63521	Surveying & Engineering - 11/1-11/30/16	Surveying & Engineering Contract	Storm Water Projects	60-470-6510	12/06/2016
Vendor: 0324 - Terrafl Incorporated 12/14/2016	0000013930	(6) Loads Clean Fill to Landfill - Garage lot	(6) Loads Clean Fill to Landfill - garage lot	Concrete Street Replacemen	50-470-6310	11/18/2016
12/14/2016	0000013955	(9) Loads Clean Fill to Landfill - Streets	(9) Loads Clean Fill to Landfill - Streets	Concrete Street Replacemen	50-470-6310	11/21/2016
12/14/2016	0000013980	(1) Load Clean Fill to Landfill	(1) Load Clean Fill to Landfill	Concrete Street Replacemen	50-470-6310	11/22/2016
Vendor: 2549 - Tim Westerhold 12/14/2016	705988 - Aug./Sept.	Weeding 141 beds - Aug. & Sept.	Weeding 141 beds - Aug & Sept.	Streets - Maintenance & Rep	10-470-4310	10/10/2016
Vendor: 0328 - Tire Shredders Unlimited 12/14/2016	259742	(21) Passenger tires to recycling	(21) Passenger tires to recycling	Waste Management Progra	10-470-4360	12/09/2016
Vendor: 1652 - Tope Plumbing, Inc. 12/14/2016	108646	14 Hedgewood - Sewer Repa	14 Hedgewood - Sewer Repa	Capital Improvement	70-470-4500	11/29/2016
12/14/2016	108647	714 Wild Walnut - Sewer Repair	714 Wild Walnut - Sewer Repair	Capital Improvement	70-470-4500	11/29/2016
12/14/2016	108649	426 Royal Village - Sewer Repair	426 Royal Village - Sewer Repair	Capital Improvement	70-470-4500	11/29/2016
12/14/2016	108690	992 Barbizon - Pipeline Repal	992 Barbizon - Pipeline Repal	Capital Improvement	70-470-4500	12/02/2016
				Vendor 1652 - Tope Plumbing, Inc, Total:		3,285.00
						12,600.00
				Vendor 2877 - Slyman Brothers Appliances Total:		4,139.00
						44.00
						44.00
				Vendor 0449 - St. Louis Composting, Inc. Total:		49.79
						49.79
				Vendor 1072 - St. Louis Post Dispatch Total:		87.35
						87.35
				Vendor 1201 - St. Louis Safety, Inc. Total:		800.00
						800.00
				Vendor 2350 - Stock & Associates Consulting Engineers, Inc. Total:		288.00
						432.00
						48.00
				Vendor 0324 - Terrafl Incorporated Total:		768.00
						300.00
				Vendor 2549 - Tim Westerhold Total:		300.00
						31.50
				Vendor 0328 - Tire Shredders Unlimited Total:		31.50
						2,520.00
						4,535.00
						2,260.00
						3,285.00
						12,600.00

Board Approval Report				Payment Dates: 12/11/2016 - 12/17/2016		
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date
Vendor: 0973 - Universal, Inc.						
12/14/2016	11160264	Hi-capacity particulate spill clean up agent	Hi-capacity particulate spill clean up agent	Building - Maintenance & Re	10-470-4295	11/23/2016
Vendor: 0973 - Universal, Inc. Total:						115.77
Vendor: 0393 - World-Wide Car Service, Inc.						
12/14/2016	36309	Repair to '08 Chev. Tahoe Truck #500 - deer struck	Repair to '08 Chev. Tahoe Truck #500 - deer struck	Vehicle - Maintenance & Rep	10-470-4285	11/28/2016
12/14/2016	48677	Front Wheel Alignment - Car 400	Front Wheel Alignment - Car 400	Vehicle - Maintenance & Rep	10-470-4285	12/06/2016
Vendor: 0393 - World-Wide Car Service, Inc. Total:						2,792.30
Grand Total:						108,318.71

INTRODUCED BY ALDERMAN OTTENAD

SUBSTITUTE BILL NO. 16-2286

ORDINANCE NO. 16-

AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO, WC TRAINING PARTNERS, LLC TO OPERATE A SEMI-PRIVATE INDOOR SPORTS FACILITY LOCATED AT 14290 MANCHESTER ROAD, AS PROVIDED FOR IN SECTION 405.240(C)(5)(b) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER.

WHEREAS, WC TRAINING PARTNERS, LLC has heretofore made application for a Special Use Permit to operate a semi-private indoor sports facility located at 14290 Manchester Road (the "Site"); and,

WHEREAS, the Planning and Zoning Commission reviewed said application on November 14, 2016; and,

WHEREAS, the Planning and Zoning Commission did, after due consideration, recommend to the Board of Aldermen of the City of Manchester the granting of said Special Use Permit for the Property; and,

WHEREAS, the Board of Aldermen did, on the 5th day of December, 2016, after publication of notice as required by the laws of the State of Missouri and the Ordinances of the City of Manchester, hold a public hearing all in accordance with the provisions of Section 405.550 (D) of the Code of Ordinances of the City of Manchester, and after conducting said public hearing did take the proposed Special Use Permit under advisement; and,

WHEREAS, the Board of Aldermen of the City of Manchester, having fully considered the recommended Special Use Permit, does find that the proposed use would not substantially increase traffic hazards, would not adversely affect the character of the neighborhood, would not adversely affect the general welfare of the community, would not overtax public utilities, and the Board of Aldermen does further find that the proposed use is in the best interest of the public welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI AS FOLLOWS:

Section One: A Special Use Permit is hereby granted to WC Training Partners, LLC (sometimes referred to herein as "Holder") to use the property at the Site for the operation of a semi-private indoor sports facility located at 14290 Manchester Road, as provided in Section 405.240(C)(5)(b) of the Code of Ordinances of the City of Manchester.

Section Two: Holder, by accepting and acting under this Special Use Permit, acquiesces and accepts same subject to the reservations, conditions and restrictions which are made a part hereof, and said Holder, by said action, does agree that any time such requirements are not met, this Special Use Permit may be revoked and terminated, and does further agree that it, its successors and assigns, shall be held to have acquired no special rights, privileges, or immunities by virtue of proceeding to expend money, time or effort in the construction, improvement or maintenance of land herein described and for which this Special Use Permit is granted.

INTRODUCED BY ALDERMAN OTTENAD

SUBSTITUTE BILL NO. 16-2286

ORDINANCE NO. 16-

Section Three: The Special Use Permit granted hereunder shall be deemed to have been abandoned one (1) year after the date of the adoption of this Ordinance unless Holder has received from the City of Manchester a business license or its equivalent within such year; except that, for reasonable cause, the Board of Aldermen for the City of Manchester may grant one (1) or more extensions of time for additional periods not exceeding ninety (90) days for each such extension within which period such holder shall receive a business license or its equivalent.

Section Four: This Special Use Permit shall be non-assignable without the expressed consent of the City of Manchester.

Section Five: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law but is expressly subject to the continuous and ongoing satisfaction of the following specific conditions:

1. Holder's strict compliance with all applicable Federal, State and City of Manchester Statutes and Ordinances.
2. Holder's business shall be operated on a "by appointment" basis only (i.e., not open to the general public).
3. Holder's use of the Site shall be limited to soccer, lacrosse and baseball training and practice.
4. Holder permitting access to the Site by the City of Manchester at all times requested so as to confirm compliance under Paragraphs 1, 2 and 3 of this Section Five.

PASSED AND APPROVED THIS ____ DAY OF _____, 2016.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

INTRODUCED BY ALDERMAN OTTENAD

SUBSTITUTE BILL NO. 16-2286

ORDINANCE NO. 16-

I, John Rallo, on behalf of WC Training Partners, LLC, do hereby accept the foregoing Special Use Permit from the City of Manchester upon the terms and conditions above stated, and acknowledge WC Training Partners, LLC's intention and obligation to fully comply with the terms and conditions of the aforementioned Special Use Permit.

Dated this _____ day of _____, 2016.

WC Training Partners, LLC

By _____
John Rallo - Manager

**CITY OF MANCHESTER
PLANNING AND ZONING DEPARTMENT
STAFF REPORT**

November 14, 2016

Project Information

Case: #16-SUP-011
Applicant: John Rallo, WC Training Partners, LLC
Activity: Special Use Permit for a semi-private indoor sports facility
Zoning District: C-1 District
Address: 14290 Manchester Road

Background

John Rallo, WC Training Partners, LLC, on behalf of Wholfart Holdings, LLC, owner, is seeking approval of a Special Use Permit for a semi-private indoor sports facility located at 14290 Manchester Road. The property is zoned C-1 Commercial District. The site fronts on Manchester Road to the north, abuts Hwy 141 to the west, and properties zoned C-1 Commercial to the east and south.

The proposed indoor sports facility will occupy approximately 9,500 square feet in the rear section of the building. The front of the building is currently occupied by another business and currently used for storage.

Special Use Permit - General Guides and Standards

A special use should be approved only if it is found that the location is appropriate and not in conflict with the City's Master Plan, that the public health, safety, morals and general welfare will not be adversely affected, that such things as adequate utilities, off-street parking facilities and signage consistent with the sign regulations of the City of Manchester will be provided, and that necessary safeguards will be provided for the protection of surrounding property, persons and neighborhood values, and, further, that the building or use will not:

1. Substantially increase the traffic hazards or congestions,
2. Adversely affect the character of the neighborhood,
3. Adversely affect the general welfare of the community,
4. Overtax the public utilities, or
5. Adversely affect public safety and health, including substantially increasing fire hazards.

Staff Comments

Attached is a copy of the application, project narrative and a map showing the subject property and related parking. The proposed use would have ample parking and meet all of the zoning regulations.

4. APPROVAL OF AGENDA

Chairman Truesdell asked if there were any changes to the agenda. Commissioner Fluchel made the motion to approve the agenda as presented. Commissioner Labit seconded; motion approved by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
5	0	2	0

5. OLD BUSINESS**A. No Old Business****6. NEW BUSINESS**

- A. CASE #16-SUP-011** – A request from John Rallo, WC Training Partners, LLC, on behalf of Wholfart Holdings, LLC, owner, is seeking approval of a Special Use Permit for a semi-private indoor sports facility located at 14290 Manchester Road. The property is zoned C-1 Commercial District..

Speaking for the case is Mr. John Rallo of WC Training, LLC. Mr. Rallo said that the semi-private sporting club stemmed from a need for a place for kids to practice nearby. The facility would not be opened regular business hours, but rather on a by-need basis. Director Melanie Rippetoe explained that Staff has no objections; there is ample parking and meets all zoning regulations.

Commissioner Labit asked where the entrance would be to the complex. Mr. Rallo said that people would enter through the back of the building. Commissioner Labit also asked if there where columns in the facility. Mr. Rallo explained that the facility is column free, which is the main reason for choosing the location. Commissioner Labit asked if the restrooms would accommodate the activities. Mr. Rallo said that they would not have too many people in the facility at one time (maybe 10-12 kids) the commercial grade bathrooms will be sufficient.

Commissioner Fluchel asked if there would be camps in the evening. Mr. Rallo said that most of the activity will occur during evening hours. Alderman Clement followed up by asking what kind of sporting activities would use the facility. Mr. Rallo said the complex would limit the use to baseball and soccer. Chairman Truesdell asked if there would be a full baseball field. Mr. Rallo replied that there would not be a full field, but rather there would be up to 3 tunnels measuring about 75 feet long. Chairman Truesdell also clarified with Mr. Rallo that this facility would remain unopened to the public, and that people would hear about it by word-of-mouth.

Commissioner Fluchel made the motion for favorable recommendation of the special use permit application of CASE #16-SUP-011. Commissioner Labit seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
5	0	2	0

7. PLANNING AND ZONING DIRECTOR'S REPORT

Director Rippetoe briefly discussed some clarifications to the Zoning Code she would like to address in forthcoming meetings.

8. EX-OFFICIO'S REPORT

Alderman Clement had nothing to report.



APPLICATION FOR SPECIAL USE PERMIT

City of Manchester, 14318 Manchester Rd., Manchester, MO 63011

Ph: 636 227 1385, Ext. 107; Fax: 636 821 8099

Every application submitted to the Planning and Zoning Commission for review and approval must contain the following:

- ☐ A non-refundable fee of \$300.
- ☐ Twenty (20) copies of:
 - ☐ A plot survey/sketch/site plan, to scale and showing lot/property in question.
 - ☐ A letter of intent describing the proposed use of the Special Use Permit. Description can include (but is not limited to) the nature of the business, hours of operation, number of employees, etc.
 - ☐ Information on the number of parking spaces assigned to the space.
 - ☐ Any other pertinent information for the Commission to review with your application.
- ☐ Completed application with name of applicant (or their representative) that will appear before the Commission and Board.

An incomplete application may result in your case being postponed to another future Commission meeting.

PLEASE PRINT

PROPERTY OWNER	WHOLFART HOLDINGS, LLC		
ADDRESS	1270 NORTH PRICE, OLIVETTE, MO 63132		
PHONE	(314) 503-4303	FAX	(314) 222-9874

CONTRACTOR/ APPLICANT NAME	JOHN RALLO		
COMPANY NAME	WC TRAINING PARTNERS, LLC		
ADDRESS	1215 N WARSON RD., ST. LOUIS, MO 63132		
PHONE/EXTENSION	(314) 255-5516	FAX	
PERMIT TO BE PICKED UP BY	<input type="checkbox"/> Property Owner <input checked="" type="checkbox"/> Applicant/Contractor		

ADDRESS OF SPECIAL USE	14290 MANCHESTER RD.
LEGAL DESCRIPTION OF PROPERTY	SEE SITE PLAN
PROPOSED SPECIAL USE	SEMI PRIVATE INDOOR SPORTS TRAINING FACILITY
EXISTING ZONING	C-1

I hereby certify that the information contained in this application and accompanying drawings and/or plats are correct, and that I will conform to all applicable laws of the City of Manchester.

Owner/Contractor

[Signature]

Date

10/25/16

YES

PLANNING AND ZONING USE ONLY

Received by

[Signature]

Director, Planning and Zoning and Economic Development

City of Manchester Permit #

Fee Paid On:

10/25/16

APP_Special Use Permit

check #261 300.00

Rev. 2/2015

ATTACHMENT - APPLICATION FOR SPECIAL USE PERMIT

Proposed Use of Permit:

We are using the building space for a semi-private sports training facility, primarily for our children and their coaches to use. This will be by appointment only; therefore we will not have regular business hours or employees. The building that we will be occupying is approx. 9,500 sq. ft and is the back warehouse/South-most portion of the building parcel at 14290 Manchester Road. The rear parking lot associated with our space will be overlaid and striped; providing approximately 35-40 parking spaces, with an additional 62 parking spaces in the front of the building.

BASIS OF BEARINGS:
P.B. 302, PG. 51

and the fact that the majority of the respondents were male, we have to be cautious in drawing conclusions. The results of the study are consistent with other studies that have shown that the majority of the respondents were male, and that the majority of the respondents were male. The results of the study are consistent with other studies that have shown that the majority of the respondents were male, and that the majority of the respondents were male.

1. TERRY L. OWENS, A DUTY REGISTERED LAND SURVEYOR, LOCATED IN THE STATE OF MISSOURI, HEREBY STATE FOR AND IN BEHALF OF THE COMMON GROUP TO BOUNDARY HOLDINGS, LLC (U.S. BAMA, CLAIM TITLE GROUP), THAT A SURVEY OF THE ABOVE DESCRIBED PARCELS WAS CONDUCTED BY ME OR UNDER MY RESPONSIBLE CHARGE ON JAN. 27, THAT SAID SURVEY AND THE ATTACHED PLAT HEREON WERE CONDUCTED IN ACCORDANCE WITH THE CURRENT MISSOURI MEASUREMENT STANDARDS FOR BOUNDARY SURVEYS.

NO VOTER PAST HOLDINGS. USE FULL 3 DAYS / CLEAR TIME 2007

AND IS TO CERTIFY THAT THIS MAP OR PLAN AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 1911 NATIONAL STANDARD INITIAL REQUIREMENTS FOR ALTIMETRIC LAND TITLE SURVEYS, WHICH IS ESTABLISHED AND ADOPTED BY ACT AND ORDER, AND COLLATED BY FIELD A INSPECTOR. THE FIELD WORK WAS COMPLETED ON 04/11/2011.

THD
DESIGN GROUP, INC.
your solution for engineering and surveying
COPYRIGHT 2011
MADE IN THE USA

ALTAIR LAND TITLE SURVEY
PART OF LOT 2 OF TAYLOR HEIGHTS,
A SUBDIVISION RECORDED IN
PLAT BOOK 15 PAGE 128
ST LOUIS COUNTY, MISSOURI



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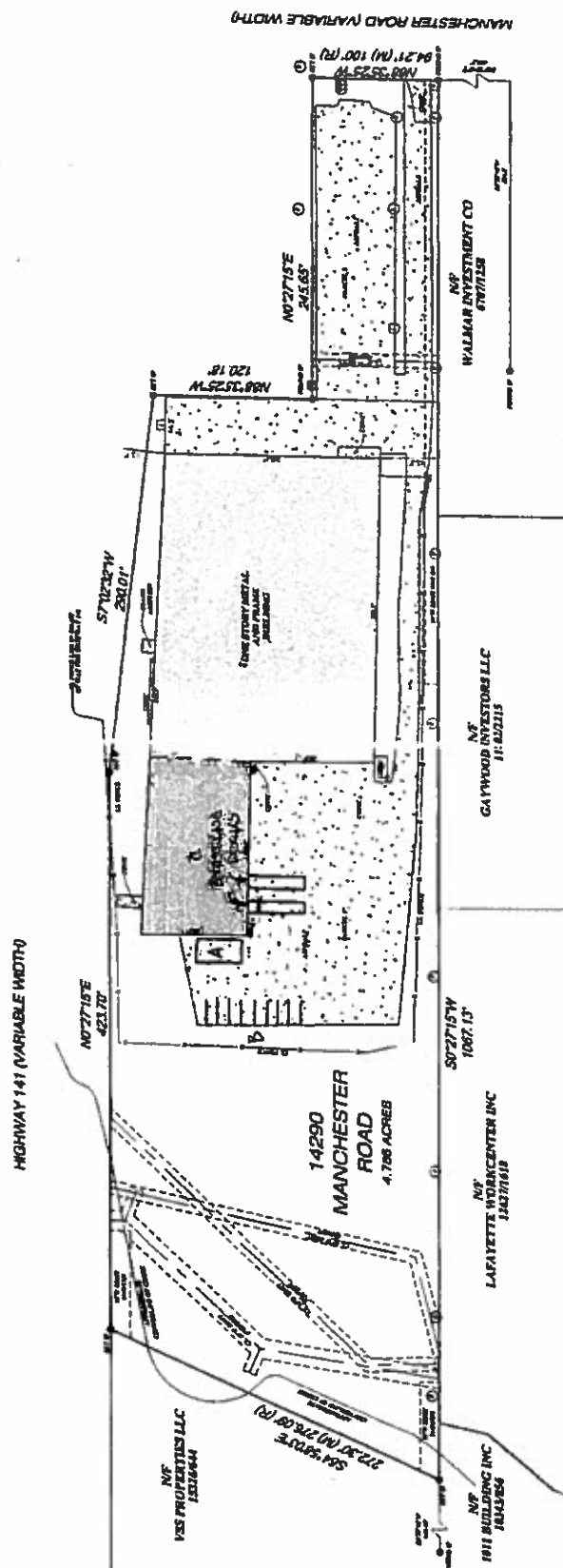
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PAGE 2

PARCELS 46.



Aerial view of 14290 Manchester Road

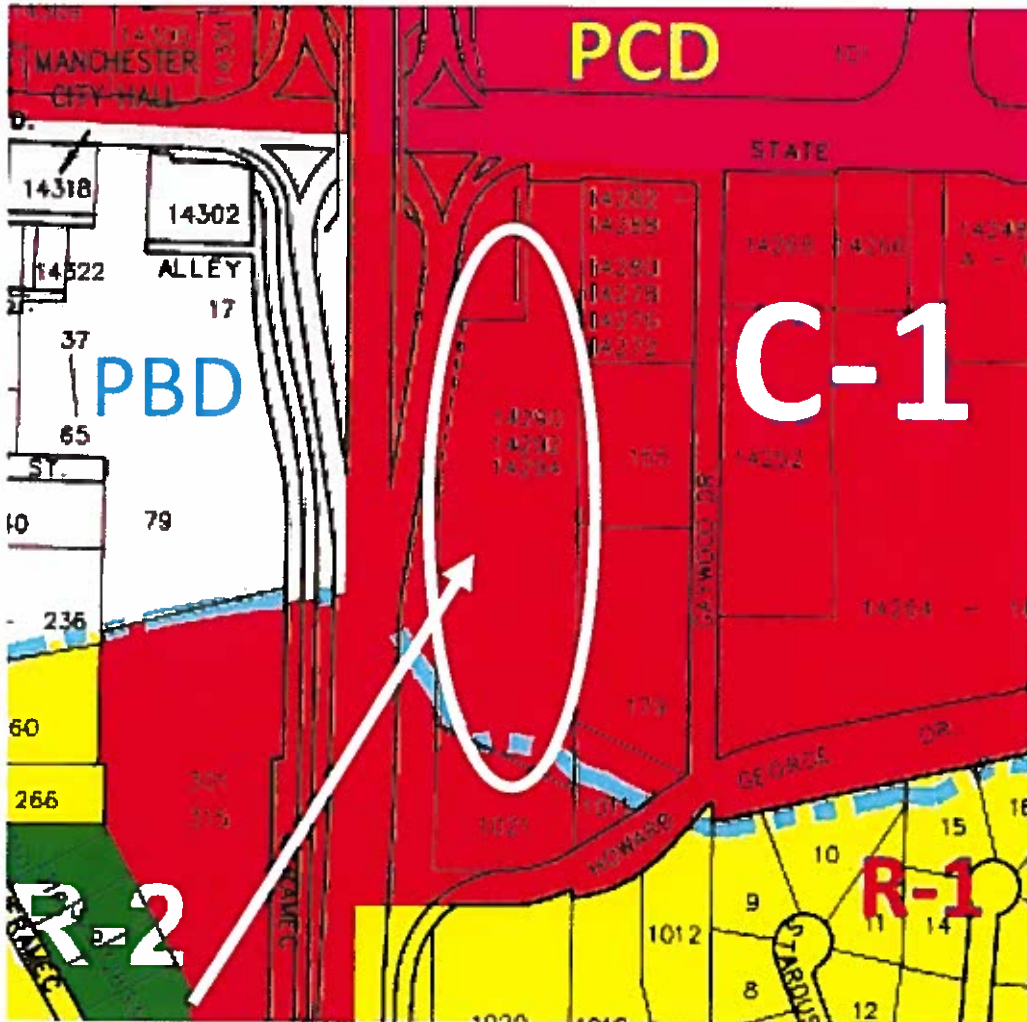


CASE #16-SUP-011

John Rallo, WC Training Partners, LLC, on behalf of Wholfart Holdings, LLC, owner, is seeking approval of a Special Use Permit semi-private indoor sports facility located at

14290 Manchester Road.

The property is zoned C-1 Commercial.



AN ORDINANCE APPROVING THE SUBDIVISION OF A PARCEL OF PROPERTY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND COMMONLY KNOWN AS 1187 BIG BEND ROAD IN THE CITY OF MANCHESTER, MISSOURI.

WHEREAS, the owner of certain property within the City of Manchester has requested to subdivide such property, such parcel being more particularly described in Exhibit "A" attached hereto and incorporated herein by reference thereto, and commonly known as and numbered 1187 Big Bend Road; and,

WHEREAS, such owner has, in addition, supplied to the Director of Planning, Zoning and Economic Development of the City of Manchester the following documents:

1. Certificate of Title and legal description of the property to be subdivided, showing its location and extent, points of compass, scale of the plan and the name of the subdivider and of the surveyor staking the lots,
2. A Certificate that all taxes due have been paid, and
3. A certificate by a surveyor or engineer stating that the lots of such subdivision conform to the requirements of the zoning district in which they are located; and,

WHEREAS, the Planning and Zoning Commission and the Director of Planning, Zoning, and Economic Development of the City of Manchester have reviewed all of the said documents to determine if they are in proper order and in conformance with all of the Ordinances of the City of Manchester providing for the regulation and approval of subdivisions, and, particularly, in regard to the filing and approval of the final plat thereof; and,

WHEREAS, said owner has submitted a final plat to the City for its review and approval.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The subdivision of a parcel of property known as and numbered 1187 Big Bend Road, a copy of the plat of which is attached hereto and incorporated herein by reference thereto and marked as Exhibit "B", and as legally described in Exhibit "A" hereto, is hereby approved, subject to the terms and conditions of this Ordinance.

INTRODUCED BY ALDERMAN HAMILL

BILL NO. 16-2287

ORDINANCE NO. 16-

Section Two: Nothing in this Ordinance shall, in any way, effect or discharge any obligation or responsibility imposed upon the owner by any other Ordinance of the City of Manchester concerning the subdivision of the parcel of property described in Exhibit "A" attached hereto and commonly known as and numbered 1187 Big Bend Road.

Section Three: The City Administrator of the City of Manchester is hereby authorized to do all things necessary to allow for the recording of the final plat attached hereto as Exhibit "B".

Section Four: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2016.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

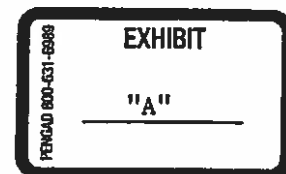
APPROVED AS TO LEGAL FORM:

City Attorney

PROPERTY DESCRIPTION:

A TRACT OF LAND IN NORTH 1/2 OF SECTION 7, TOWNSHIP 44 NORTH, RANGE 5 EAST, ST. LOUIS COUNTY, MISSOURI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF TRACT CONVEYED TO DOUGLAS D. EADIE AND WIFE BY DEED RECORDED IN BOOK 6379 PAGE 127, THENCE NORTH 1 DEGREE 7 MINUTES EAST ALONG SAID WEST LINE 500.90 FEET TO A POINT, THENCE SOUTH 88 DEGREES 53 MINUTES EAST 256.20 FEET TO A POINT, THENCE SOUTH 1 DEGREE 7 MINUTES WEST 500.90 FEET TO THE NORTH LINE OF BIG BEND ROAD, THENCE NORTH 88 DEGREES 53 MINUTES WEST ALONG THE NORTH LINE OF SAID ROAD, 256.20 FEET TO POINT OF BEGINNING, EXCEPTING THEREFROM THE SOUTH 5 FEET FOR WIDENING OF BIG BEND ROAD, AND SHOWN AS PARCEL "B" ON PLAT OF EASTWOOD MANOR PLAT ONE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 137 PAGE 88 OF THE ST. LOUIS COUNTY RECORDS AND CONTAINS 127,049 SQ. FT. OR 2.9 ACRES, MORE OR LESS ACCORDING TO RECORD INFORMATION AND SUBJECT TO FUTURE BOUNDARY SURVEY.



**CITY OF MANCHESTER
PLANNING AND ZONING DEPARTMENT
PROJECT REPORT**

December 5, 2016

Project Information

Case: #16-SUB-001
Applicant: Rodney Arnold of The Sterling Company on behalf of Flower & Fendler Homes
Activity: 8-Lot Subdivision Final (Record) Plat
Zoning District: R-4 Single-Family Residential District
Address: 1187 Big Bend Road

Background

Laurel Oak Manor is a proposed 8-lot subdivision at 1187 Big Bend Road. The final plat shows the final lot sizes and creation of the public right-of-way for Laurel Oak Manor and common ground areas of the subdivision. It meets the City's Subdivision regulations and all the requirements for the R-4 Single Family Residential Zoning District. The lots exceed the minimum of 7,500 square foot buildable lots, required by the R-4 Zoning Regulations and the overall density of 8 lots on 2.90 acres is about 2.75 lots per acre.

This preliminary plat was originally approved on August 10, 2015. Revisions to the preliminary plat were approved by the Planning and Zoning Commission on January 25, 2016. The Record Plat was approved by the Commission on August 8, 2016. The subdivision is in the same configuration as previously approved by the Commission in the Preliminary plat.

Staff Comments

A copy of the final plat is provided. The Record Plat is consistent with the previously approved plans and complies with all Zoning and Subdivision Regulations. All required documents have been submitted. The subdivision indentures have been reviewed and approved by the City Attorney and the subdivision improvements have been installed to the satisfaction of the City.



SUBDIVISION APPLICATION

City of Manchester, 14318 Manchester Rd., Manchester, MO 63011

Ph: 636 227 1385, Ext. 107; Fax: 636 821 8099

Submit application along with the required sets of plans (preferably reduced to 11" x 17" size plans) to the Planning and Zoning Department. The Fee for Subdivision Review Approval is \$100.

Please check one: ☐ Preliminary plat (10 sets of plans required)
☒ Final plat (20 sets of plans required)

PLEASE PRINT

Applicant Name	Rodney Arnold		
Applicant Company	The Sterling Company		
Street Address	5055 New Baumgartner Road		
City/State	St. Louis	ZIP	63129
Phone	314-487-0440	Email	ramold@sterling-eng-sur.com
Subdivision Location (address)	1187 Big Bend Road		
Existing Zoning	R-4		
Proposed Subdivision Description	Laurel Oak Manor – A Tract of Land in the North ½ of Section 7, Township 44 North, Range 5 East, City of Manchester, St. Louis County, Missouri		

Property Owner	Flower & Fendler Inc.		
Street Address	900 South Highway Drive, Suite 106		
City/State	Fenton	ZIP	63026
Phone	314-596-2587	Email	seanf@flowerandfendler.com

Contract Purchaser	N/A		
Street Address			
City/State		ZIP	
Phone		Email	

Applicant *Rodney Arnold* Date 6/2/16

PLANNING AND ZONING USE ONLY

Received By: _____ Date: _____
Director, Planning and Zoning and Economic Development

Case # _____ Fee Payment Made On: 6-2-16

4. **APPROVAL OF AGENDA**

Chairman Truesdell asked if there were any changes to the agenda. Commissioner Labit made the motion to approve the agenda as presented. Commissioner Fluchel seconded; motion approved by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
6	0	0	1

5. **OLD BUSINESS**

A. **No Old Business**

6. **NEW BUSINESS**

A. **CASE #16-SUB-001** – Subdivision approval is requested to subdivide a parcel of ground at 1187 Big Bend into 8 new single-family residential lots and subdivision common ground to be called Laurel Oak Manor. The property is zoned R-4 Single Family Residential.

Sean Flower of Flower & Fendler Homes represented the case. Mr. Flower presented a Final Plat for the 8 lot Subdivision of Laurel Oaks, formerly known as 1187 Big Bend Road. He said that this Final Plat presented to the Commission is exactly the same as what was presented earlier this year as a Preliminary Plat. Everything is moving forward to start building in September.

City Administrator Hixson provided the Staff report, confirming Staff has no objections with a favorable recommendation of this Final Plat.

Mayor Willson referenced his recent discussions with some resident's living on nearby Priest Drive who are excited for the project to begin. Alderman Clement asked if Mr. Flower would need to come before the Commission with a Site Plan for each house in the 8 lot subdivision. Mr. Flower said that he would return for each Site Plan and City Administrator Hixson confirmed. Commissioner Labit asked if the trees that were taken down on the lot while grading the property would be mulched up and contributed to the City's mulch program. Mr. Flower said they hire a contractor to haul off the brush. Commissioner Korte asked if the Laurel Oaks received all the approvals by all the other bodies. Mr. Flower replied that they have received all necessary approvals from St. Louis County, MSD and the Fire Department. Chairman Truesdell asked why there was a large part of the lot used as common ground. Mr. Flower said that MSD required a large detention basin for the development and to support the existing buildings nearby.

Commissioner Fluchel made the motion for favorable recommendation of the Subdivision request of CASE #16-SUB-001. Commissioner Labit seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
6	0	0	1

7. **PLANNING AND ZONING DIRECTOR'S REPORT**

City Administrator Andy Hixson said that he and Mayor Willson are moving forward with acquiring a Planning & Zoning Director.

8. **EX-OFFICIO'S REPORT**

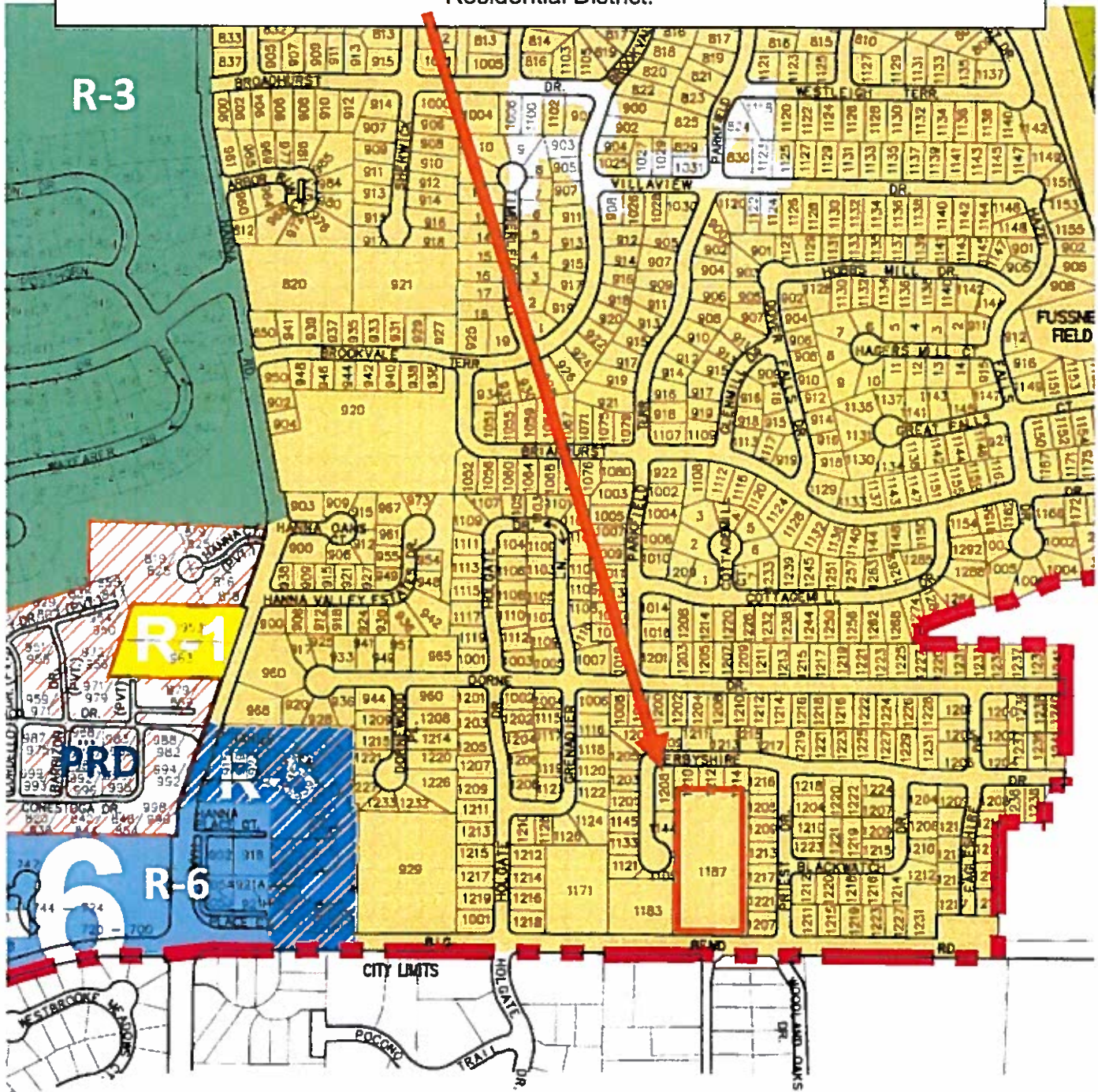
Alderman Clement said that the Board of Alderman approved the Parks & Recreation contract for renovation at the last meeting. We can expect the renovation to begin right after Homecoming ends.

CASE #16-SUB-001

A request for Final (Record) Plat approval was submitted by Rodney Arnold of The Sterling Company on behalf of Flower & Fendler Homes to subdivide the 2.90 acre parcel at

1187 Big Bend Road

into 8 new single-family residential lots and subdivision common ground. This subdivision is to be called Laurel Oak Manor. The property is zoned R-4 Single-Family Residential District.



INTRODUCED BY ALDERMAN HAMILL

BILL NO. 16-2288

ORDINANCE NO. 16-

AN ORDINANCE AUTHORIZING MISSOURI AMERICAN WATER COMPANY TO INSTALL ONE FIRE HYDRANT WITHIN THE CITY LIMITS OF THE CITY OF MANCHESTER, MISSOURI.

WHEREAS, West County EMS & Fire Protection District has identified a need for one new fire hydrant in the Laurel Oak Manor Subdivision; and,

WHEREAS, West County EMS and Fire Protection District has identified the need for that one new fire hydrant on the east side of John Ryan Lane, west of Priest Drive and approximately 190 feet north of the north side of Big Bend Road in the Laurel Oak Manor Subdivision, located in the City of Manchester, MO,

WHEREAS, said fire hydrant would be installed by Missouri American Water Company; and,

WHEREAS, the Board of Aldermen believes it is in the interest of the public to authorize Missouri American Water Company to install the new fire hydrant.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The Missouri American Water Company is hereby authorized to install one new fire hydrant to be located on John Ryan Road, as identified on Exhibit "A" attached hereto.

Section Two: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2016.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

WEST COUNTY EMS & FIRE PROTECTION DISTRICT

HYDRANT RESOLUTION NO. 188-16

Hydrant Resolution No.188-16 is a proposed resolution of the West County EMS & Fire Protection District, authorizing Missouri-American Water to install one (1) new fire hydrant on the newly platted John Ryan Ln., just west of Priest Dr. on the north side of Big Bend Rd. in the City of Manchester. The hydrants will be located on the East side of John Ryan Ln. approximately 190 feet north of the north side of Big Bend Rd. as shown in the attached map.

The minimum fire flow from a single fire hydrant in any Use Group shall be one-thousand five hundred (1,500) gallons per minute at twenty (20) psi residual pressure.

These hydrants are to be installed on a minimum of an eight-inch (8") water main.

THIS RESOLUTION UNANIMOUSLY ADOPTED THIS 4TH DAY OF APRIL, 2016.

WEST COUNTY EMS & FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

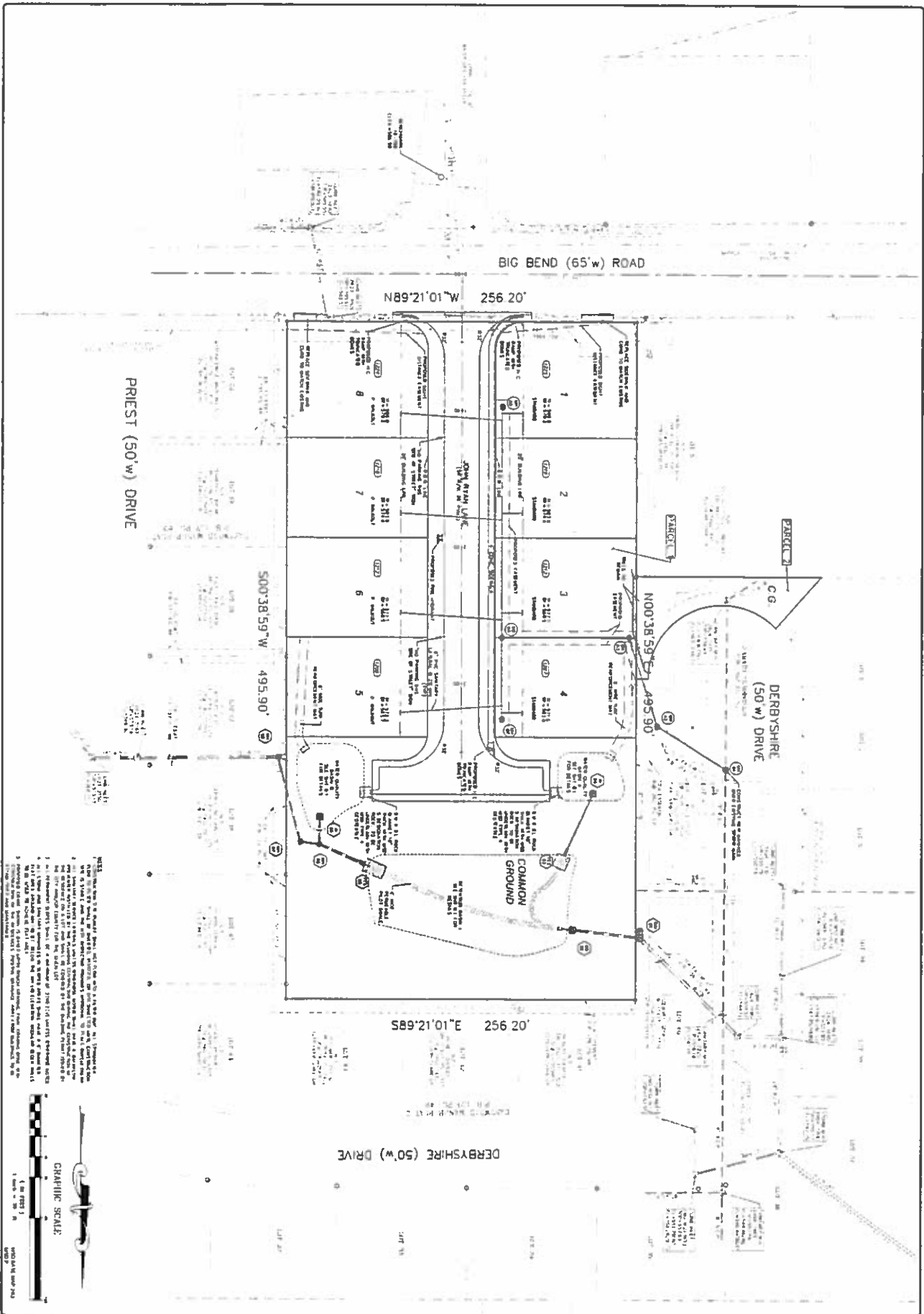


Dr. David P. Cobb, Chairman

ATTEST:



Robert M. Levine, Secretary



INTRODUCED BY ALDERMAN BAUMANN

RESOLUTION NO. 16-

A RESOLUTION ACCEPTING THE BID OF LOU FUSZ FORD, INC. IN THE AMOUNT OF ONE HUNDRED THIRTY-SIX THOUSAND SEVEN HUNDRED FORTY-ONE DOLLARS (\$136,741.00) FOR THE PURCHASE OF FIVE (5) 2017 FORD POLICE INTERCEPTOR UTILITY VEHICLES AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR.

WHEREAS, the State of Missouri obtained bids for patrol vehicles for the contract period through the end of the 2016 calendar year; and,

WHEREAS, the State of Missouri awarded Missouri Cooperative Procurement Contract #CC160105005 for the Ford Police Interceptor Utility Vehicles to Lou Fusz Ford, Inc.; and,

WHEREAS, municipalities in the State of Missouri are eligible to purchase patrol vehicles under the State of Missouri contract; and,

WHEREAS, the Chief of Police recommends that the City of Manchester purchase five (5) Ford Police Interceptor Utility Vehicles under this statewide contract; and,

WHEREAS, funds are available in the fiscal year 2017 budget for the purchase of patrol vehicles for the Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The bid of Lou Fusz Ford, Inc. in the amount of \$136,741.00 for five (5) 2017 Ford Police Interceptor Utility Vehicles is hereby accepted and approved.

Section Two: The City Administrator is hereby authorized and directed to issue a purchase order to Lou Fusz Ford, Inc. in the amount of One Hundred Thirty-Six Thousand Seven Hundred Forty-One Dollars (\$136,741.00).

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF DECEMBER, 2016.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk



APPROVED AS TO LEGAL FORM:

City Attorney



MEMORANDUM

TO: Andy Hixson, City Administrator

FROM: Bob Ruck, Director of Public Works 
Tim Walsh, Chief of Police 

DATE: December 12, 2016

SUBJECT: 2017 Budget Patrol Vehicles Purchase

The State of Missouri awarded Cooperative Procurement Contract No. CC160105005 (copy attached) to Lou Fusz Ford for the purchase of the 2016 Model Ford Police Interceptor Utility Vehicle. On May 17, 2016, the State of Missouri exercised a roll-over extension of the contract, keeping the contract in effect through December 31, 2016. Police Interceptor Utility Vehicles ordered from the State contract at this time will be 2017 models being sold at the 2016 model contract price.

With the 2017 City budget having been approved by the Board of Aldermen, City Attorney Gunn has indicated to Chief Walsh and I that 2017 budgeted purchases may proceed at this time subject to Board approval. The 2017 Capital Projects Fund has appropriated \$161,500.00 for the purchase of five police vehicles and police vehicles equipment. After a review of the state contract items and factory options, and discussions between Public Works and Police staff, it has been determined the vehicles as detailed below will meet the Police Department's needs:

Four (4) 2017 Ford Police Interceptor Utility Vehicles

Base Vehicle	\$26,241.00
Line Item 27: Left side factory 6" LED Spotlight	251.00
Line Item 38: Delete carpet/add vinyl floor covering	(-98.00)
Line Item 42: Delete wheel covers/add chrome center cap	(-36.00)
Line Item 43: Dealer preparation	995.00

Factory Code 549: Add heated outside mirrors	60.00
Delete cloth rear bench seat/add vinyl rear bench seat	N/C
Exterior Color: Dark Blue	N/C
Interior Color: Charcoal	N/C
	<u>\$27,413.00</u>
	<u>X4</u>
Subtotal	\$109,652.00

One (1) 2017 Ford Police Interceptor Utility Vehicle

Base Vehicle	\$26,241.00
Line Item 38: Delete carpet/add vinyl floor covering	(-98.00)
Line Item 43: Dealer preparation	995.00
Factory Code 549: Add heated outside mirrors	60.00
Delete left side spotlight	(-109.00)
Delete cloth rear bench seat/add vinyl rear bench seat	N/C
Exterior Color: Dark Blue	N/C
Interior Color: Charcoal	N/C
	<u>\$27,089.00</u>
TOTAL – ALL VEHICLES	<u>\$136,741.00</u>

It is the recommendation of Chief Walsh and I that the City purchase the five (5) 2017 Model Ford Police Interceptor Utility Vehicles as specified for \$136,741.00 from Lou Fusz Ford. A resolution authorizing this purchase has been prepared and placed on the Monday, December 19, 2016, Board of Aldermen's meeting agenda for their consideration and requested approval.

attachments

cc: Dave Tuberty, Director of Finance
Ruth Baker, City Clerk



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

Date: July 26, 2016

CONTRACT TITLE: PATROL VEHICLES – MODEL YEAR 2016

CURRENT CONTRACT PERIOD:	September 24, 2015 through December 31, 2016 (Tahoes) December 7, 2015 through December 31, 2016 (other models)	
RENEWAL INFORMATION:	Original Contract Period:	September 24, 2015 through End of 2016 Model Year
	Renewal Options Available:	NONE
	Potential Final Expiration:	December 31, 2016
BUYER INFORMATION:	Teri Schulte (573) 522-3296 Teri.schulte@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR PUBLIC USE ONLY.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS MANDATORY FOR ALL STATE AGENCIES.

Local Purchase Authority shall not be used to purchase supplies/services included
in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing's Awarded Bid & Contract Document Search located on the Internet at

<http://oa.mo.gov/purchasing>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C116026001 CC160105002	4313370020 1	Don Brown Chevrolet Inc. 2244 South Kingshighway St. Louis, MO 63110 Phone: (314) 772-1400 Fax: (314) 772-1022 Contact: David Helterbrand dave@donbrownchevrolet.com	No	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/ WBE	COOP PROCURE -MENT
CC160105001	4306209090 5	Lou Fusz Chevrolet 5120 N. Service Road St. Peters, MO 63376 Phone: (314) 565-9315 Fax: (636) 875-5397 Contact: Bryan Fox bryanfox@fusz.com	No	Yes
CC160105003	4312062830 4	Lou Fusz Chrysler Jeep Dodge 3480 Highway K O'Fallon, MO 63368-8138 Phone: (636) 442-8129 Fax: (636) 442-8152 Contact: Mike Benz mbenz@fusz.com	No	Yes
CC160105004	4316465700 0	Landmark Dodge 1900 S. Noland Independence, MO 64055 Phone: (816) 651-6767 Fax: (816) 833-0008 Contact: Larry Wilson Landmarkdodge1@yahoo.com	No	Yes
CC160105005	4315457930 1	Lou Fusz Ford #2 Caprice Dr. Chesterfield, MO 63005 Phone: (636) 532-9955 Fax: (636) 519-2587 Contact: Andy Eldridge andyeldridge@fusz.com	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
December 7, 2015 through December 31, 2016	07/26/16	Roll over extension on contract CC160105004 through December 31, 2016.
December 7, 2015 through December 31, 2016	07/25/16	Roll-over extension on contract CC160105003 through December 31, 2016.
December 7, 2015 through December 31, 2016	06/22/16	Order cut-off date added for Ford Police Interceptor Sedan.
December 7, 2015 through December 31, 2016	05/17/16	Roll-Over Extension on Contract C116026001 and CC160105005.
December 7, 2015 through End of 2016 Model Year	02/24/16	Order cut-off date added for Ford Police Interceptor Utility.
December 7, 2015 through End of 2016 Model Year	02/16/16	Order cut-off dates added for Dodge models.
December 7, 2015 through End of 2016 Model Year	12/07/15	Issuance of additional statewide contracts.
September 24, 2015 through End of 2016 Model Year	09/24/15	Initial issuance of new statewide contract NOTE: <u>The initial contract is for the Chevrolet Tahoe models only.</u> All other models can still be purchased from the Model Year 2015 contracts. Once the other models are awarded, this statewide notice will be updated.

PREPARATION & DELIVERY COST FOR COOP MEMBERS & OTHER STATE AGENCIES
(fee pertains to line item 036)

Line Item 043 – Preparation Cost

\$995.00 per vehicle

Other State agencies and Cooperative Procurement members may purchase vehicles off this contract. The total vehicle preparation cost stated for the vehicles processed through the contractors dealership is charged per vehicle.

Line Item 044 – Delivery Cost

\$1.50 per mile

Total round trip per mile cost for contractor to deliver cooperative procurement member and other state agency vehicles if requested.

INTRODUCED BY ALDERMAN STEVENS

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH JANI-KING OF ST. LOUIS, INC. IN AN AMOUNT NOT TO EXCEED TWENTY-ONE THOUSAND FIVE HUNDRED SIXTY-FOUR DOLLARS (\$21,564.00) FOR CERTAIN BUILDING CLEANING SERVICES AT THE MANCHESTER CITY HALL AND POLICE/COURT BUILDINGS FOR THE YEAR 2017.

WHEREAS, the City of Manchester requested bid proposals for certain building cleaning services at the Manchester City Hall and Police/Court buildings for the year 2017; and,

WHEREAS, in response to the City's request, three (3) firms, including Jani-King of St. Louis, Inc., submitted bid proposals; and,

WHEREAS, the Public Works Department has reviewed the submitted bid proposals and believes the bid proposal submitted by Jani-King of St. Louis, Inc. is the lowest responsible bid proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City Administrator is hereby authorized to enter into a contract on behalf of the City with Jani-King of St. Louis, Inc. for certain building cleaning services at the Manchester City Hall and Police/Court buildings. The amount to be expended for such contract shall not exceed Twenty-One Thousand Five Hundred Sixty-Four Dollars (\$21,564.00) for a one-year period beginning January 1, 2017.

Section Two: A copy of the bid proposal of Jani-King of St. Louis, Inc. is attached to this Resolution and is incorporated hereby by reference thereto and marked Exhibit "A"

Section Three: The City Administrator is further authorized to do any and all things necessary in order to carry out the terms and conditions of the contract referred to herein.

Section Four: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS ____ DAY OF DECEMBER, 2016.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk


APPROVED AS TO LEGAL FORM:

City Attorney



MEMORANDUM

TO: Andy Hixson, City Administrator

FROM: Bob Ruck, Director of Public Works 

DATE: December 14, 2016

SUBJECT: Cleaning Services Contract for City Hall & Police/Court Buildings

Previously, the City's full time employee who performed building cleaning services for the City Hall and Police Courts buildings went on extended medical leave. At that time, it was decided to hire a building cleaning services firm on a month-to-month basis to perform those duties during the employee's absence. Prior to returning from the medical leave, the employee resigned from the City's employment. After a review of the matter it was determined to be more beneficial to the City to have the work performed by an outside firm than to hire a full time employee. Since that time, the current outside firm has continued to provide services on a monthly basis without a contract having been bid or formalized.

To that end, the City solicited three firms to submit cleaning services proposals for the 2017 calendar year. Representatives from all three firms participated in an interview and walkthrough of both buildings and submitted proposals with the results as follows:

<u>Firm</u>	<u>Monthly Fee</u>
Jani-King of St. Louis, Inc.	\$1,797.00
Select Commercial Cleaning Services	\$1,808.00
ServiceMaster Commercial Cleaning	\$1,905.00

Jani-King of St. Louis, Inc. has submitted the lowest responsible proposal (copy attached) of \$1,797.00/month or \$21,564.00/annually. The monthly amount is \$53.00 less than the current monthly amount being paid.

It is my recommendation that the City accept the proposal from Jani-King of St. Louis, Inc. in an amount not to exceed \$21,564.00 for building cleaning services for the 2017 calendar year. It is possible that when the new Parks Department office building opens in 2017, an outside building cleaning services company may be desired for that facility. Should that be the case, the proposed contract and resolution will need to be revised to cover that need. A resolution based on my recommendation has been prepared and placed on the December 19, 2016 Board of Aldermen's meeting agenda for their consideration and requested approval.

cc: Dave Tuberty, Director of Finance
Ruth Baker, City Clerk
Mark Belpulsi, Public Works Superintendent

JANI-KING® MAINTENANCE AGREEMENT

This Maintenance Agreement ("Agreement") is made as of the Effective Date below by and between Jani-King of St. Louis, Inc. ("Jani-King") and City of Manchester & Police Dept. ("Client").

1. PERFORMANCE OF SERVICES

- 1.1. Performance of the services scheduled shall begin the 3 day of Jan, 2017.
- 1.2. The term of this Agreement shall be for one (1) year from the date services are scheduled to begin.
- 1.3. Jani-King will provide the services described in Exhibit A ("Services") to the "Named Areas" which are defined in Exhibit A.
- 1.4. The Services shall be performed at the location(s) listed on Exhibit A of this Agreement.
- 1.5. Jani-King agrees to provide the Service to the Named Areas 3 (X) times per week on the days circled:

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

- 1.6. Jani-King agrees to furnish all equipment and tools necessary to provide the Services.
- 1.7. Client warrants that the Named Areas are free of asbestos and other hazardous materials. Client hereby agrees to hold Jani-King and its authorized franchise owners harmless from any liability resulting from any Jani-King personnel's exposure to hazardous or harmful materials located in the Named Areas.

2. PAYMENT OF SERVICES

- 2.1. Client agrees to pay to Jani-King each month the total minimum sum stated in the Pricing Schedule, attached hereto as Exhibit A, on or before the last day of each month the Services are rendered. Client also agrees to pay for any charges relating to an Initial Clean Option and any authorized additional cleans options, as described in Exhibit A, and any sales or use tax levied by a taxing authority on the value of the Services or supplies purchased. Client agrees that all payments made to Jani-King shall only be considered paid and properly credited when delivered to the address listed on the invoice.
- 2.2. Credits for holidays were pre-determined and given as part of the monthly charge herein, and no other adjustments will be made for those holidays.
- 2.3. From time to time, as the parties may agree, the monthly charge to be paid by Client may be increased or decreased to reflect an increase or decrease in the area of space serviced and the kind, amount, or frequency of the Service. Any modifications will only be binding if in writing and signed by both parties. In the event mutual agreement relating to frequency of service, type of service, space serviced, or amount to be paid cannot be reached, the frequency of service, type of service, space serviced or amount to be paid shall remain unchanged.
- 2.4. It is expressly agreed that the total minimum sum stated in the Pricing Schedule may be increased (i) annually by Jani-King by a percentage amount not to exceed the annual increase of the Consumer Price Index as most recently published in the Wall Street Journal, or (ii) by Jani-King at any time in the event of an increase in any applicable federal, state, or local minimum wage, living wage, or other wage required by law, in an amount necessary to comply with such an increase.
- 2.5. In the event payment for Services is not received within thirty (30) days from the date such payment is due, Jani-King may suspend Services to Client until such time Client has paid for all services rendered to date. Suspension of services by Jani-King under this Section shall not deprive Jani-King of any of its remedies or actions against Client for past or future payments due under this Agreement, nor shall the bringing of any action for payment of services or other rights contained herein be construed as a waiver of any Jani-King rights. Jani-King also reserves the right to cease providing services on trade credit and require that payments be made advance if it deems Client to be a credit risk.

3. INDEPENDENT BUSINESS RELATIONSHIP

- 3.1. It is expressly agreed that the Services will be provided by an authorized Jani-King franchise owner and employees of the franchise owner.
- 3.2. Jani-King and all authorized representatives are not employees of Client but are independent contractors. All Jani-King authorized franchise owners and the employees of the franchise owner will not be within the protection or coverage of Client's Workers' Compensation Insurance and no withholding of Social Security, Federal or State Income Tax or other deductions shall be made from the sums agreed to be paid to Jani-King herein, the same being contract payments and not wages.
- 3.3. Client agrees that during the term of this Agreement, and within one hundred and eighty (180) days after termination, that Client will not employ or engage as a contractor, any employees, agents, representatives or franchisees of Jani-King without the express written consent of Jani-King. Jani-King agrees that during the term of this Agreement and within one hundred and eighty (180) days after termination, it will not employ or engage as a contractor, any employees, agents or representatives of Client without the express written consent of Client.

4. RENEWAL AND TERMINATION

- 4.1. This Agreement shall be automatically extended and renewed for additional one (1) year terms on the same terms and conditions, unless either party shall give written notice, as described herein, of termination at least thirty (30) days prior to the scheduled expiration date. Otherwise, this Agreement may only be terminated for non-performance as set out below.
- 4.2. Non-performance is defined as the failure to perform any act stipulated under this Agreement. Before any termination for non-performance is effective, the terminating party must give the other party written notice, as described herein, specifying in detail the nature of any defect or failure in performance. Upon the effective date of the receipt of notice of non-performance, the non-terminating party shall have thirty (30) days in which to cure the defect in performance (the "Cure Period") to the reasonable satisfaction of the terminating party. In the event the defect is not satisfactorily cured within the Cure Period, the terminating party shall provide written notification to the non-terminating party of the failure to satisfactorily cure the defect. In the event the second notice is not received within five (5) days from the end of the Cure Period, all deficiencies will be deemed cured.

In the event the second notice is received within the required time period, this Agreement shall then terminate thirty (30) days from the date of the second written notice.

4.3. All notices between Client and Jani-King shall be in writing. Any notice shall be deemed duly served if such notice is deposited, postpaid and certified, with the United States Postal Service, or a recognized common parcel courier providing express, receipted delivery to the address stated on the signature page of this Agreement for Jani-King or Client. All other notices, including notices personally delivered to individuals performing services under this Agreement, shall be ineffective. Either party may change the address of notice by providing the other party written notice of such change. Time is of the essence for all notices required under the terms of this Agreement.

5. GENERAL PROVISIONS

5.1. In the event it becomes necessary for either party to institute suit against the other to secure or protect its rights under this Agreement, the prevailing party shall be entitled to all associated costs of the suit, including reasonable attorney's fees, administrative fees, court costs and damages as part of any judgment entered in its favor.

5.2. The terms of this Agreement shall be binding upon and inure to the benefit of Jani-King and Client and their respective heirs, representatives, successors and assigns, except as otherwise herein provided. This Agreement shall be binding on Jani-King at the time of execution by an authorized Jani-King agent. In the event this Agreement is executed by an authorized franchise owner of Jani-King, it shall not be binding on Jani-King until it has been approved and executed by an authorized Jani-King agent. Jani-King franchise owners are not authorized to bind Jani-King to this Agreement.

5.3. Any waiver by either party to this Agreement of a breach of any term or condition of this Agreement shall not constitute a waiver of any subsequent breach of the same or any other term or condition of this Agreement.

5.4. Jurisdiction and venue for any suit brought on this Agreement shall be in the governmental division of the county where the Jani-King regional office is located.

5.5. The parties acknowledge that this Agreement and the exhibits supersede all prior agreements, representations, and understandings of the parties. No changes to this Agreement will be effective unless signed by both parties and attached hereto.

5.6. If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws, such provision shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of this Agreement; and, the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such illegal, invalid, or unenforceable provision or by its severance from this Agreement.

IN WITNESS WHEREOF, the Parties hereto have set their hands this ____ day of _____, 2017.

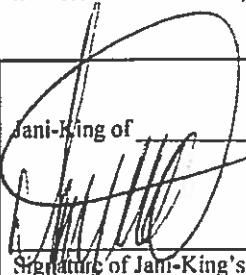

Jani-King of <u>St. Louis</u> , Inc.	<u>City of Manchester & Police Dept.</u>
	
Signature of Jani-King's Authorized Agent	Signature of Client's Authorized Agent
<u>Mike Walker/Regional Director of Development</u>	
Print Name/Title	Print Name/Title
Notice Address for Jani-King:	Billing and Notice Address of Client:
<u>2337 Weldon Parkway</u>	<u>14318 Manchester Road</u>
Address	Address
<u>Maryland Heights, MO 63146</u>	<u>Ballwin, MO 63011</u>
City, State, ZIP	City, State, ZIP

EXHIBIT A

TO JANI-KING MAINTENANCE AGREEMENT

Cleaning Schedule, Initial Clean Option, Pricing Schedule, Additional Clean Option

Cleaning Schedule

Location(s) Where Services Will Be Performed:

Street: 14318 Manchester Road
Street:
City: Ballwin
State: MO
Building Name(s): City of Manchester & Police Department

Named Areas:

A.	Offices, Conference room, Lobby, Hallway, Entry, Court room
B.	Restrooms
C.	Breakroom, Kitchen
D.	Weight room
E.	Stairs, Elevator

Daily
I. ~~Nightly~~ Cleaning:

A. Offices, Conference room, Lobby, Hallway, Entry, Court room

1. Empty all trash receptacles, replace liners, as needed, and remove trash to a collection point. (Client to furnish trash receptacle liners)
2. Thoroughly dust all horizontal surfaces, including desktops, files, windowsills, chairs, tables, pictures and all manner of furnishings.
3. Damp wipe all horizontal surfaces to remove beverage rings and spillage, as needed.
4. Dust telephones.
5. Thoroughly vacuum carpeting, taking care to get along corners, edges and beneath furniture. (Jani-King will not be responsible for removal of staples from carpets).
6. Dust mop hard surface floors with a treated dust mop.
7. Damp mop hard surface floors to remove any spillage from soiled areas.
8. Damp wipe entryway and clean fingerprints from entrance glass.
9. Spot clean partition glass.
10. Inspect and pick up, as needed, building entrance area.

B. Restrooms

1. Stock towels, tissue, and hand soap. (Client to furnish).
2. Empty trash receptacles and wipe if needed.
3. Clean and polish mirrors.
4. Wipe towel cabinet covers.
5. Toilets and urinals to be cleaned and sanitized inside and outside. Polish bright work.
6. Toilet seats to be cleaned on both sides using a disinfectant.
7. Scour and sanitize all basins. Polish bright work.
8. Dust partitions, top of mirrors, and frames.
9. Remove splash marks from walls around basins.
10. Mop and rinse restroom floors with a disinfectant.

C. Kitchen

1. All trash receptacles are to be emptied and trash removed to a collection point. (Liners to be furnished by CLIENT.)
2. Thoroughly dust mop and damp mop hard surface floors, taking care to get into corners, along edges and beneath furniture.
3. Clean and damp wipe tables and chairs with a neutral cleaning solution.
4. Spot clean walls near trash receptacles.
5. Clean fronts, tops, and sides of trash receptacles with a disinfectant as needed.
6. Damp wipe countertops with a neutral cleaning solution.
7. Clean and sanitize sink; Client responsible for dishes.
8. Spot clean exterior of appliances to present a neat appearance.
9. Clean interior and exterior of microwave removing food particles and stains.

D. Weight room

1. Thoroughly dust all horizontal and vertical surfaces.
2. Disinfect equipment
3. Spot clean windows.
4. Detail vacuum all floors, taking care to get into corners, along edges and beneath equipment.

E. Stairs, Elevator

1. Vacuum carpeting.
2. Dust and Damp mop hard surfaces.
3. Damp wipe handrails with disinfectant.
4. Dust pictures.
5. Dust and wipe down walls in elevator.
6. Clean and dust bright metal in elevator.
7. Clean doors on inside, clean and dust doors on each floor (outside) of elevator.
8. Remove gum.
9. Cover elevator floor (protective cover) in car to be used for trash removal.
10. Vacuum carpeted areas in elevator.
11. Report any mechanical problems.

II. Weekly Cleaning:

A. Offices, Conference room, Lobby, Hallway, Entry, Court room

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables and other office furniture.
2. Thoroughly vacuum all carpeting, taking care to get into corners, along edges and beneath furniture.
3. Damp mop hard surface floors, taking care to get into corners, along edges and beneath furniture.

III. Monthly Cleaning

A. Offices, Conference room, Lobby, Hallway, Entry, Court room

1. Complete all high dusting not reached in the above-mentioned cleaning.
2. Remove fingerprints and marks from around light switches and doorframes.
3. Vacuum all upholstered furniture.
4. Damp wipe telephones using a disinfectant.
5. Dust mini blinds.

INITIAL CLEAN OPTIONAL ONE TIME CHARGE

Upon Client's authorization below, the following services will be performed for the fee listed below:

FLOORS

- Hard Surface - Machine scrub, rinse and apply new finish to all hard surface flooring, exercising care to get into corners and along edges.
- Carpet - Extract all carpeting, taking care to get into corners and along edges.
- Care will be exercised so that baseboards, walls and furniture will not be splashed, marred, disfigured or damaged during these operations.

OFFICES

- Thoroughly damp wipe vertical and horizontal surfaces, including desks, files, windowsills, tables, chairs, telephones and calculators.
- Perform all high dusting of light fixtures, air diffusers and doorframes.
- Wash trash receptacles with disinfectant.

RESTROOMS

- Scour and sanitize all basins, toilets, urinals and showers, inside and out.
- Polish all bright work, attempting to remove lime and mineral deposits.
- Wash all partitions with an industry standard disinfectant.
- Wash trash receptacles, using a disinfectant.

BREAKROOM

- All cabinets are to be thoroughly cleaned, on the inside and outside.
- Refrigerator front, sides and top will be cleaned and sanitized. Interior of refrigerator will be thoroughly cleaned and sanitized. All bright-work will be polished.
- Kitchen sink should be cleaned both inside and front.
- Inside and outside of oven will be cleaned, returning appearance to as like-new as possible.*
- Stovetop should be cleaned. Drip pans should be removed and cleaned.*
- Microwave will be thoroughly cleaned inside and out, as well as disinfected.
- Clean all counter tops and cabinet fronts.
- Sweep and wet mop kitchen floors, taking care to get into edges and corners.

WINDOWS

- Thoroughly wash exterior windows.
- Thoroughly wash interior windows.
- Damp wipe all window frames.

* If applicable:

ADDITIONAL CLEANS OPTIONAL ONE TIME CHARGE

By authorizing below, the following services will be performed for the additional fee listed below for each service:

THESE SERVICES ARE RECOMMENDED TO BRING YOUR FACILITY UP TO STANDARDS

Carpet Shampoo	\$740.74	Initial To Authorize _____
Strip, reseal and refinish tile floors	\$	Initial To Authorize _____
Scrub ceramic floors	\$508.77	Initial To Authorize _____
Scrub & Re-coat floors	\$	Initial To Authorize _____
General Clean	\$571.20	Initial To Authorize _____
Restrooms	\$105.00	Initial To Authorize _____
Window Washing	\$10.00 exterior, \$10.00 interior	Initial To Authorize _____

Initial Clean Price: \$1,945.71

Client's Authorizing Signature

Initial Clean To Be Performed On or Before: _____
(not to exceed 30 days from the date of this Agreement)

Print Name/Title

INTRODUCED BY ALDERMAN DIEHL

RESOLUTION NO. 16 -

A RESOLUTION AUTHORIZING THE INSTALLATION OF SIGNS BY THE DIRECTOR OF PUBLIC WORKS RESTRICTING PARKING AT CERTAIN PLACES AT CERTAIN TIMES IN THE CITY OF MANCHESTER EXCEPT WITH A STICKER.

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: Pursuant to Section 355.010(H)(19) of the code of Ordinances of the City of Manchester, the Director of Public Works is hereby authorized to install signs restricting parking at those designated places and at those times listed on Exhibit "A" attached hereto except with a sticker, the form of which shall be approved by the City Administrator.

Section Two: The provisions of any previously enacted Ordinance or Resolution in conflict with the terms hereof are hereby repealed.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF DECEMBER, 2016.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk



APPROVED AS TO LEGAL FORM:

City Attorney



MEMORANDUM

TO: Andy Hixson, City Administrator

FROM: Bob Ruck, Director of Public Works 
Tim Walsh, Chief of Police 

DATE: December 12, 2016

SUBJECT: Time Restricted Parking – Parkway South High School Area

Time restricted parking signs are posted on various residential streets surrounding Parkway South High School to deter off-campus parking. The majority of these signs were installed by St. Louis County prior to the City's two annexations (1997 & 1999) of the areas surrounding the school. There are currently six different time periods utilized on the restricted parking signs in the posted areas. Police and Public Works staff have met to discuss establishing a standardized time period to be utilized consistently throughout the areas except where special circumstances dictate otherwise. A consistent time period will assist the Police Department with enforcement and will also reduce Public Works' expense of purchasing and maintaining an inventory of six different signs.

At the end of October, Chief Walsh and I prepared and sent emails and letters to the trustees of subdivisions where the noted current signs are posted. The emails explained the information stated above as well as our proposal for a standardized time period of 9:00 a.m. – 2:00 p.m. Chief Walsh and I believe this time period to be a reasonable compromise between all of the time periods now in use. The trustees were given until November 8, 2016 to submit any comments concerning the proposed change for any comments to be considered prior to the planned change being finalized. By that date, neither Chief Walsh nor I had received any comments about the proposed change. It should be pointed out that residents will continue to have the ability to obtain a parking ID sticker by the method they do now. The sticker is posted on their vehicle which permits them to legally park on a posted street.

Following conclusion of the comment period, City Attorney Gunn was contacted for his assistance with this matter. Following his review of existing ordinances and resolutions, City Attorney Gunn has prepared a resolution which, if approved, will allow the implementation of the proposed time period change. This resolution has been placed on the December 19, 2016 Board of Aldermen's meeting agenda for their consideration and requested approval.

cc: Ruth Baker, City Clerk

EXHIBIT "A"

Street or Portion of Street With Restricted Parking

Restriction

Arbor Run Court - south side from Hanna Road to driveway of 964 Arbor Run Court

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Big Bend Woods Drive – both sides from Hanna Road to Posthorn Drive

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Big Bend Woods Drive – north side from Posthorn Drive to west property line of 807 Big Bend Woods Drive; south side from Posthorn Drive to west side of 732 Big Bend Woods Drive

No Parking, 7:00 a.m. – 11:00 p.m., Except With I.D. Sticker

Big Bend Woods Drive – both sides from Wheelwright Drive to Sugar Hill Drive

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Braebridge Road – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Bridgebend Road – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Broadhurst Drive – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Bromfield Terrace – east and south side from Broadhurst Drive to 1112 Brookvale Terrace; west and north side from Broadhurst Drive to 1109 Bromfield Terrace

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Brookvale Terrace – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Burwick Terrace – south and west side from Bromfield Terrace to 745 Burwick Terrace

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Courtland Place – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Hanna Oaks Court – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Hannafield Court – south and east side from Hanna Road to 968 Hannafield Court

No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

<u>Kammerly Terrace</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Limoge Drive</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Parkfield Terrace</u> – both sides from Bromfield Terrace to Briarhurst Drive	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Phaeton Drive</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Posthorn Drive</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Queensbridge Road</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Rockridge Drive</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Shallowcreek View Drive</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Sherwick Terrace</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Sugar Hill Drive</u> – both sides from Shallowford Drive to its northern terminus	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except with I.D. Sticker
<u>Timberleigh Court</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Villaview Drive</u> – both sides from Parkfield Terrace to Brookvale Terrace	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Wayfarer Court</u> – both sides in its entirety	No Parking, 7:00 a.m. – 11:00 p.m., Except With I.D. Sticker
<u>Wayfarer Drive</u> – both sides in its entirety	No Parking, 7:00 a.m. – 11:00 p.m., Except With I.D. Sticker
<u>Wheelwright Court</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker
<u>Wheelwright Drive</u> – both sides in its entirety	No Parking, 9:00 a.m. – 2:00 p.m., School Days, Except With I.D. Sticker

Whitewillow Lane – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days,
Except With I.D. Sticker

Wild Hickory Lane – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days,
Except With I.D. Sticker

Wild Walnut Lane – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days,
Except With I.D. Sticker

Wildview Lane – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days,
Except With I.D. Sticker

Wildway Circle – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days,
Except With I.D. Sticker

Windingpath Lane – both sides in its entirety

No Parking, 9:00 a.m. – 2:00 p.m., School Days,
Except With I.D. Sticker